

## Licensing Sub-Committee

Wednesday 20 May 2020  
10.00 am

Online/Virtual: please contact [andrew.weir@southwark.gov.uk](mailto:andrew.weir@southwark.gov.uk) for a link to the meeting and the instructions for joining the online meeting

### Membership

Councillor Renata Hamvas (Chair)  
Councillor Maria Linforth-Hall  
Councillor Charlie Smith

### Reserves

Councillor Kath Whittam

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### INFORMATION FOR MEMBERS OF THE PUBLIC

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#### Access to information

You have the right to request to inspect copies of minutes and reports on this agenda as well as the background documents used in the preparation of these reports.

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#### Contact

Andrew Weir by email: [andrew.weir@southwark.gov.uk](mailto:andrew.weir@southwark.gov.uk)

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Members of the committee are summoned to attend this meeting

**Eleanor Kelly**  
Chief Executive  
Date: 11 May 2020



## Licensing Sub-Committee

Wednesday 20 May 2020  
10.00 am

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### Order of Business

Item No.	Title	Page No.
	<b>PART A - OPEN BUSINESS</b>	
1.	<b>APOLOGIES</b>	
	To receive any apologies for absence.	
2.	<b>CONFIRMATION OF VOTING MEMBERS</b>	
	A representative of each political group will confirm the voting members of the committee.	
3.	<b>NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS URGENT</b>	
	In special circumstances, an item of business may be added to an agenda within five clear days of the meeting.	
4.	<b>DISCLOSURE OF INTERESTS AND DISPENSATIONS</b>	
	Members to declare any interests and dispensation in respect of any item of business to be considered at this meeting.	
5.	<b>LICENSING ACT 2003: PUB IN THE PARK, DULWICH PARK, COLLEGE ROAD, LONDON SE21 7EB</b>	1 - 105
	<b>ANY OTHER OPEN BUSINESS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT.</b>	

**PART B - CLOSED BUSINESS**

**EXCLUSION OF PRESS AND PUBLIC**

The following motion should be moved, seconded and approved if the sub-committee wishes to exclude the press and public to deal with reports revealing exempt information:

“That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1-7, Access to Information Procedure rules of the Constitution.”

**ANY OTHER CLOSED BUSINESS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT.**

Date: 11 May 2020

<b>Item No.</b> 5.	<b>Classification:</b> Open	<b>Date:</b> 20 May 2020	<b>Meeting Name:</b> Licensing Sub-Committee
<b>Report Title</b>		Licensing Act 2003: Pub in the Park, Dulwich Park, College Road, London SE21 7EB	
<b>Ward(s) of group(s) affected</b>		Dulwich Village	
<b>From</b>		Strategic Director of Environment and Leisure	

## RECOMMENDATION

1. That the licensing sub-committee reconsiders an application made by Brand Events TM Limited for a premises licence to be granted under the Licensing Act 2003 in respect of the premises known as Pub in the Park, Dulwich Park, College Road, London SE21 7EB.
2. Notes:
  - a) This is a rehearing of a premise licence application, further to two previous hearings held on 10 and 21 January 2020, the outcome of which has been appealed by the applicant to the Magistrates Court.
  - b) This application forms a new application for a premises licence, submitted under Section 17 of the Licensing Act 2003. The application was subject to representations from responsible authorities and local residents and was therefore referred to the sub-committee for determination.
  - c) Paragraphs 8 to 13 of this report provide a summary of the application under consideration by the sub-committee and the history of the Hearings to date. A copy of the full application is attached as Appendix A.
  - d) Paragraphs 14 to 16 of this report deal with the representations submitted in respect of the application. Copies of the representations submitted responsible authorities are attached to this report in Appendix B. Representations from other persons are attached at Appendix C. A map showing the location of the premises is attached to this report as Appendix G with some additional documentation available in Appendix E. The Notice of Decision from 21 January 2020 is available in Appendix F.
  - e) A copy of the council's approved procedure for hearings of the sub-committee in relation to an application made under the Licensing Act 2003, along with a copy of the hearing regulations, has been circulated to all parties to the meeting.

## BACKGROUND INFORMATION

### The Licensing Act 2003

3. The Licensing Act 2003 provides a licensing regime for:
  - The sale of and supply of alcohol

- The provision of regulated entertainment
  - The provision of late night refreshment.
4. Within Southwark, the licensing responsibility is wholly administered by this council.
  5. The Act requires the licensing authority to carry out its functions under the Act with a view to promoting the four stated licensing objectives. These are:
    - The prevention of crime and disorder
    - The promotion of public safety
    - The prevention of nuisance
    - The protection of children from harm.
  6. In carrying out its licensing functions, a licensing authority must also have regard to:
    - The Act itself
    - The guidance to the act issued under Section 182 of the Act
    - Secondary regulations issued under the Act
    - The licensing authority's own statement of licensing policy
    - The application, including the operating schedule submitted as part of the application
    - Relevant representations.
  7. The premises licence application process involves the provision of all relevant information required under the Act to the licensing authority with copies provided by the applicant to the relevant responsible bodies under the Act. The application must also be advertised at the premises and in the local press. The responsible authorities and other persons within the local community may make representations on any part of the application where relevant to the four licensing objectives.

## **KEY ISSUES FOR CONSIDERATION**

### **The premises licence application**

8. On 15 November 2019 Brand Events TM Limited applied to this council for the grant of a premises licence in respect of Pub in the Park, Dulwich Park, College Road, London, SE21 7EB. The premises are described in the application as follows:

“Tom Kerridge presents Pub in the Park’ is a three-day food and music festival celebrating gastropub dining from across the UK. Under an invitation from Tom Kerridge, celebrity chefs will be producing Michelin starred dining, replicating dishes from each of their own pubs, whilst the audience enjoys live music and boutique shopping in a relaxed pub garden atmosphere.

The first Pub in the Park (PITP) took place in Marlow in May 2017. In 2018 we took this unique concept to four towns, Marlow, Bath, Tunbridge Wells and Knutsford drawing in over 67,000 people across the four shows. In 2019, we expanded into eight towns, Marlow, Leeds, Knutsford, Bath, Warwick, Tunbridge Wells, Chiswick and St Albans where we attracted 120,000 visitors. Following on from a successful tour, we plan to take the event in 2020 to Marlow, Essex, Warwick, Bath, Dulwich, Tunbridge Wells, Hackney, Hampshire, Chiswick and St. Albans. Each Pub in the Park will celebrate the best of British pub dining, combined with great live music, chef demonstrations, and other festival fun.

The event site is located across from West Lawns within Dulwich Park which is an open park accessed from Court Lane and College Road.

The park is 29 hectare green space featuring a lake, a playground, benches & sports facilities.

Licensed activity such as the sale of alcohol and music entertainment will take place predominantly from temporary demountable structures, within the event site. The sale and consumption of alcohol will take place both within these structures and to outside areas within the event site.

Such likely activities include bars, wine and craft ale tasting sessions, restaurant style operations and music stages. Note; the premises license being applied for proposes a capacity of 5,999 persons on site at any one time. For clarity this includes all public, staff, contractors, chefs, performers and any other persons directly related to and specifically attending the PitP event, within the proposed footprint.

The license application is for an event to take place yearly and on an on-going basis.”

9. The application and is summarised as follows:

The sale by retail of alcohol (both on and off sales):

- Friday from 17:00 to 22:15
- Saturday and Sunday from 11:00 to 22:15

The provision of regulated entertainment in the form of films and recorded music (both indoors and outdoors):

- Friday from 17:00 to 22:45
- Saturday and Sunday from 11:00 to 22:45

The provision of regulated entertainment in the form of live music (outdoors only):

- Friday from 13:00 to 22:45
- Saturday and Sunday from 11:00 to 22:45

Opening hours:

- Friday from 17:00 to 22:45
- Saturday and Sunday from 11:00 to 22:45
- The proposed designated premises supervisor of the premises is Katie Caines who has a personal licence by London Borough of Hammersmith and Fulham.

10. The premises licence application form provides the applicant’s operating schedule. Parts A, B, C, E, F, G, H, I, J, K, L, and M of the operating schedule set out the proposed licensable activities, operating hours and operating control measures in full, with reference to the four licensing objectives as stated in the Licensing Act 2003. Should a premises licence be issued in respect of the application the information provided in part M of the operating schedule will form the basis of conditions that will

be attached to any licence granted subsequent to the application. A copy of the application and premises plan is attached to this report in Appendix A.

11. The application was heard initially on 10 January 2020. The applicant was asked to provide additional information to the responsible authorities and the hearing was reconvened on 21 January. Additional information was provided to the sub-committee, however, these were not considered to be public documents so have not been published. A copy of the notice of decision is available in Appendix F.
12. On 17 February 2020, the applicant appealed the decision to the Magistrates Court. Since that time, discussions have taken place between the parties. The following amendments to conditions have been agreed as part of these discussions:
  - That in relation to Condition 90, regarding compliance with the “event safety management version 8”, It is accepted that an event strategy management plan is a living document and as a result, it is suggested that Condition 90 be removed as condition 4 is more than sufficient;
  - That Conditions 85, 87 and 89 be removed;
  - That Condition 66 (a mandatory condition) be removed;
  - It is also accepted that condition 74 is vague and should be amended to read:
 

“That there shall be marshals at the nearest bus stops and to guide people to the train stations”.
13. Further to the appeal, the application is remitted back to the Licensing Sub Committee to continue discussions and to invite all parties to make representations based on the new information. Essentially, there remains an outstanding issue regarding the perpetuity of the licence; that it was applied as an annual event, but permitted by Members for one year only.

#### **Representations from responsible authorities**

14. The representation from the council’s environmental protection team was made under the grounds of the prevention of public nuisance due to concerns with noise levels, the lack of a dispersal policy and a lack of an event management plan. The representation is available in Appendix B.
15. The representation from the council’s licensing authority sought additional information, including a dispersal policy and an event management plan, which has since been forthcoming. The representation is available in Appendix B.

#### **Representations from other persons**

16. Representations have been received from five other persons, three individual residents, the Dulwich Society and the Friends of Dulwich Park. All cite concerns with noise, access, egress and use of the park for private ventures. These representations are available in Appendix C.

### Premises history

17. The premises does already have a premises licence in place, held by the council, for regulated entertainment only. A copy of that licence is available for information in Appendix D. It would be common practice for an event of this magnitude to apply for its own premises licence.
18. Due to the numbers of attendees expected to the event, temporary events notices (TENs) would not be suitable. Whilst TENs have been granted at the park previously, none have been sought by the current applicant.

### Map

19. A map showing the locality of the park is attached to this report as Appendix G. Local licensed premises have not been listed in this report as none are comparable to an event of this scale.

### Additional documents

20. Throughout the consultation process, meetings with residents and stakeholders have taken place, including a Safety Advisory Group on 10 December 2019. Some additional documentation has been provided by the applicant, however, notably missing at the point this report was submitted is an event management Plan. The Applicant has submitted an EMP for a similar event at different locations, but this is not relevant to the application in Dulwich.
21. The following additional documents have been submitted and are available in Appendix E:

Document	Description
1	Noise Management Plan
2	Medical Plan
3	Security Dot Plan
4	Traffic Dot Plan

### Southwark Council statement of licensing policy

22. Council assembly approved Southwark's statement of licensing policy 2019 - 2021 on 27 March 2019. The policy came into effect on 28 March 2019. Sections of the statement that are considered to be of particular relevance to the sub-committee's consideration are:
  - Section 3 - Purpose and scope of the policy. This reinforces the four licensing objectives and the fundamental principles upon which this authority relies in determining licence applications.
  - Section 5 – Determining applications for premises licences and club premises certificates. This explains how the policy works and considers issues such as location; high standards of management; and the principles behind condition setting.
  - Section 6 – Local cumulative impact policies. This sets out this authority's approach to cumulative impact and defines the boundaries of the current special

policy areas and the classifications of premises to which they apply. To be read in conjunction with Appendix B to the policy.

- Section 7 – Hours of operation. This provides a guide to the hours of licensed operation that this Authority might consider appropriate by type of premises and (planning) area classification.
  - Section 8 – The prevention of crime and disorder. This provides general guidance on the promotion of the first licensing objective.
  - Section 9 – Public safety. This provides general guidance on the promotion of the second licensing objective.
  - Section 10 – The prevention of nuisance. This provides general guidance on the promotion of the third licensing objective.
  - Section 11 – The protection of children from harm. This provides general guidance on the promotion of the fourth licensing objective.
23. The purpose of Southwark’s statement of licensing policy is to make clear to applicants what considerations will be taken into account when determining applications and should act as a guide to the sub-committee when considering the applications. However, the sub-committee must always consider each application on its own merits and allow exceptions to the normal policy where these are justified by the circumstances of the application.
24. Within Southwark’s statement of licensing policy, the premises is not situated in any of Southwark’s cumulative impact areas and is situated within a residential area.

### **Resource implications**

25. A fee of £1,100.00 has been paid by the applicant company in respect of this application being the statutory fee payable for premises within non-domestic rateable value bands A.

### **Consultation**

26. Consultation has been carried out on this application in accordance with the provisions of the Licensing Act 2003. A public notice was published in a local newspaper and similar notices were exhibited outside of the premises for a period of 28 consecutive days.

### **Community impact statement**

27. Each application is required by law to be considered upon its own individual merits with all relevant matters taken into account.

## **SUPPLEMENTARY ADVICE FROM OTHER OFFICERS**

### **Director of Law and Democracy**

28. The sub-committee is asked to determine the application for a premises licence under section 17 of the Licensing Act 2003.

29. The principles which sub-committee members must apply are set out below.

### **Principles for making the determination**

30. The general principle is that applications for premises licence applications must be granted unless relevant representations are received. This is subject to the proviso that the applicant has complied with regulations in advertising and submitting the application.

31. Relevant representations are those which:

- Are about the likely effect of the granting of the application on the promotion of the licensing objectives
- Are made by an interested party or responsible authority
- Have not been withdrawn
- Are not, in the opinion of the relevant licensing authority, frivolous or vexatious.

32. If relevant representations are received then the sub-committee must have regard to them, in determining whether it is necessary for the promotion of the licensing objectives to:

- To grant the licence subject to:
  - The conditions mentioned in section 18 (2)(a) modified to such extent as the licensing authority considers necessary for the promotion of the licensing objectives
  - Any condition which must under section 19, 20 or 21 be included in the licence.
- To exclude from the scope of the licence any of the licensable activities to which the application relates.
- To refuse to specify a person in the licence as the premises supervisor.
- To reject the application.

### **Conditions**

33. The sub-committee's discretion is thus limited. It can only modify the conditions put forward by the applicant, or refuse the application, if it is necessary to do so. Conditions must be necessary and proportionate for the promotion of one of the four licensing objectives, and not for any other reason. Conditions must also be within the control of the licensee, and should be worded in a way which is clear, certain, consistent and enforceable.

34. The four licensing objectives are:

- The prevention of crime and disorder
- Public safety
- The prevention of nuisance
- The protection of children from harm.

35. Members should note that each objective is of equal importance. There are no other licensing objectives, and the four objectives are paramount considerations at all times.

36. Conditions will not be necessary if they duplicate a statutory position. Conditions relating to night café and take away aspect of the license must relate to the night time operation of the premises and must not be used to impose conditions which could not be imposed on day time operators.
37. Members are also referred to the Home Office Revised Guidance issued under section 182 of the Licensing Act 2003 on conditions, specifically section 10.

### **Reasons**

38. If the sub-committee determines that it is necessary to modify the conditions, or to refuse the application for a premises licence application, it must give reasons for its decision.

### **Hearing procedures**

39. Subject to the licensing hearing regulations, the licensing committee may determine its own procedures. Key elements of the regulations are that:
- The hearing shall take the form of a discussion led by the authority. Cross examination shall not be permitted unless the authority considered that it is required for it to consider the representations.
  - Members of the authority are free to ask any question of any party or other person appearing at the hearing.
  - The committee must allow the parties an equal maximum period of time in which to exercise their rights to:
    - Address the authority
    - If given permission by the committee, question any other party.
    - In response to a point which the authority has given notice it will require clarification, give further information in support of their application.
  - The committee shall disregard any information given by a party which is not relevant to the particular application before the committee and the licensing objectives.
  - The hearing shall be in public, although the committee may exclude the public from all or part of a hearing where it considers that the public interest in doing so outweighs the public interest in the hearing, or that part of the hearing, taking place in private.
  - In considering any representations or notice made by a party the authority may take into account documentary or other information produced by a party in support of their application, representations or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.
  - This matter relates to the determination of an application to vary a premises licence under section 34 of the Licensing Act 2003. Regulation 26(1) (a) requires the sub-committee to make its determination at the conclusion of the hearing.

### **The council's multiple roles and the role of the licensing sub-committee**

40. Sub-committee members will note that, in relation to this application, the council has multiple roles. Council officers from various departments have been asked to consider the application from the perspective of the council as authority responsible respectively for environmental health, trading standards, health and safety and as the planning authority.
41. Members should note that the licensing sub-committee is meeting on this occasion solely to perform the role of licensing authority. The sub-committee sits in quasi-judicial capacity, and must act impartially. It must offer a fair and unbiased hearing of the application. In this case, members should disregard the council's broader policy objectives and role as statutory authority in other contexts. Members must direct themselves to making a determination solely based upon the licensing law, guidance and the council's statement of licensing policy.
42. As a quasi-judicial body the licensing sub-committee is required to consider the application on its merits. The sub-committee must take into account only relevant factors, and ignore irrelevant factors. The decision must be based on evidence, that is to say material, which tends logically to show the existence or non-existence of relevant facts, or the likelihood or unlikelihood of the occurrence of some future event, the occurrence of which would be relevant. The licensing sub-committee must give fair consideration to the contentions of all persons entitled to make representations to them.
43. The licensing sub-committee is entitled to consider events outside of the premises if they are relevant, i.e. are properly attributable to the premises being open. The proprietors do not have to be personally responsible for the incidents for the same to be relevant. However, if such events are not properly attributable to the premises being open, then the evidence is not relevant and should be excluded. Guidance is that the licensing authority will primarily focus on the direct impact of the activities taking place at the licensed premises on members of the public, living, working or engaged in normal activity in the area concerned.
44. Members will be aware of the council's code of conduct which requires them to declare personal and prejudicial interests. The code applies to members when considering licensing applications. In addition, as a quasi-judicial body, members are required to avoid both actual bias, and the appearance of bias.
45. Under the Human Rights Act 1998 the sub committee needs to consider the balance between the rights of the applicant and those making representations to the application when making their decision. The sub-committee has a duty under section 17 Crime and Disorder Act 1998 when making its decision to do all it can to prevent crime and disorder in the Borough.
46. Other persons, responsible authorities and the applicant have the right to appeal the decision of the sub-committee to the Magistrates' Court within a period of 21 days beginning with the day on which the applicant was notified by the licensing authority of the decision to be appealed against.

## **Guidance**

47. Members are required to have regard to the Home Office revised guidance in carrying out the functions of licensing authority. However, guidance does not cover every possible situation, so long as the guidance has been properly and carefully

understood, members may depart from it if they have reason to do so. Full reasons must be given if this is the case.

### Strategic Director of Finance and Governance

48. The head of regulatory services has confirmed that the costs of this process over and above the application fee are borne by the service.

### BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Licensing Act 2003 Home Office Guidance to the Act Secondary Regulations Southwark statement of licensing policy Case file	Southwark Licensing, C/O Community Safety & Enforcement, 160 Tooley Street, London, SE1 2QH	Mrs Kirty Read Tel: 020 7525 5748

### APPENDICES

Name	Title
Appendix A	Application for a premises licence and plans
Appendix B	Representations submitted by Responsible Authorities
Appendix C	Representations submitted by Other Persons
Appendix D	Current entertainment licence
Appendix E	Additional information
Appendix F	Notice of Decision from 21 January 2020
Appendix G	Map

### AUDIT TRAIL

<b>Lead Officer</b>	Caroline Bruce, Strategic Director of Environment and Leisure	
<b>Report Author</b>	Andrew Heron, Principal Licensing Officer	
<b>Version</b>	FINAL	
<b>Dated</b>	05 May 2020	
<b>Key Decision?</b>	No	
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER</b>		
<b>Officer Title</b>	<b>Comments sought</b>	<b>Comments included</b>
Director of Law & Democracy	Yes	Yes
Strategic Director of Finance and Governance	No	No
<b>Cabinet Member</b>	No	No
Date final report sent to Constitutional Team	05 May 2020	



15/11/2019

Business - Application for a premises licence to be granted under the Licensing Act 2003

Ref No. 1342490

Name of Applicant

Please enter the name(s) who is applying for a premises licence under section 17 of the Licensing Act 2003 and am making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Brand Events TM Ltd
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Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
  - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - o any entertainment taking place on the hospital premises of the health care provider where the

entertainment is provided by or on behalf of the health care provider;

o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and

o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives together.

11. The application form must be signed.

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications

from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a

European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.

- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
  
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
  - o evidence of the applicant's own identity – such as a passport,
  
  - o evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  
  - o evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
  
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
  
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
  
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;
  
- (ii) any page containing the holder's photograph;
  
- (iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

#### Premises Details

Application for a premises licence to be granted under the Licensing Act 2003

Non-domestic rateable value of premises in order to see your rateable value [click here](#) (opens in new window)

£	0
	Band D and E only applies to premises which uses exclusively or primarily for the supply of alcohol for consumption on the premises
	No

#### Premises trading name

	Pub in the Park
--	-----------------

Postal address of premises or, if none, ordnance survey map reference or description

Do you have a Southwark postcode?	Yes
Address Line 1	Dulwich Park
Address Line 2	Dulwich
Town	London
Post code	SE21 7EB
Ordnance survey map reference	
Description of the location	Green Space Opposite West Lawn in Dulwich Park
Telephone number	03300555745

#### Applicant Details

Please select whether you are applying for a premises licence as

	a person other than an individual (limited company, partnership etc)
--	--

If you are applying as an individual or non-individual please select one of the following:-

	I am carrying on or proposing to carry on a business which involves the use of the  premises for licensable activities
--	---

#### Other Applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

#### Personal Details - First Entry

Name	Brand Events TM Ltd
------	---------------------

#### Address - First Entry

Street number or building name	4
Street Description	Vencourt Place
Town	London
County	
Post code	W6 9NU
Registered number ( where applicable )	08742448

Description of applicant ( for example, partnership, company, unincorporated association etc )	Private Limited Company
--	-------------------------

## Contact Details - First Entry

Telephone number	[REDACTED]
Email address	[REDACTED]

## Operating Schedule

When do you want the premises licence to start?

	02/07/2020
--	------------

If you wish the licence to be valid only for a limited period, when do you want it to end?

--	--

## General description of premises ( see guidance note 1 )

	<p>'Tom Kerridge presents Pub in the Park' is a three-day food and music festival celebrating gastropub dining from across the UK. Under an invitation from Tom Kerridge, celebrity chefs will be producing Michelin starred dining, replicating dishes from each of their own pubs, whilst the audience enjoys live music and boutique shopping in a relaxed pub garden atmosphere.</p> <p>The first Pub in the Park (PITP) took place in Marlow in May 2017. In 2018 we took this unique concept to four towns, Marlow, Bath, Tunbridge Wells and Knutsford drawing in over 67,000 people across the four shows. In 2019, we expanded into eight towns, Marlow, Leeds, Knutsford, Bath, Warwick, Tunbridge Wells, Chiswick and St Albans where we attracted 120,000 visitors. Following on from a successful tour, we plan to take the event in 2020 to Marlow, Essex, Warwick, Bath, Dulwich, Tunbridge Wells, Hackney, Hampshire, Chiswick and St. Albans. Each Pub in the Park will celebrate the best of British pub dining, combined with great live music, chef demonstrations, and other festival fun.</p> <p>The event site is located across from West Lawns within Dulwich Park which is an open park accessed from Court Lane and College Road.</p> <p>The park is 29 hectare green space featuring a lake, a playground, benches &amp; sports facilities.</p> <p>Licensed activity such as the sale of alcohol and music entertainment will take place predominantly from temporary demountable structures, within the event site. The sale and consumption of alcohol will take place both within these structures and to outside areas within the event site.</p> <p>Such likely activities include bars, wine and craft ale tasting sessions, restaurant style operations and music stages. Note; the premises license being applied for proposes a capacity of 5,999 persons on site at any one time. For clarity this includes all public, staff, contractors, chefs, performers and any other persons directly related to and specifically attending the PitP event, within the proposed footprint.</p>
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	The license application is for an event to take place yearly and on an on-going basis
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If 5,000 or more people are expected to attend the premises at any one time please use the drop down below to select the number.

	5000 to 9999
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Note 1

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.

Operating Schedule part 2

What licensable activities do you intend to carry on from the premises?

	(Please see sections 1 and 14 of the Licensing Act 2003 and schedule 1 and 2 of the Licensing Act 2003)
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Provision of regulated entertainment (Please read guidance note 2)

	b) films
	e) live music
	f) recorded music

Provision of late night refreshment

--	--

Supply of alcohol

	j) Supply of alcohol
--	----------------------

In all cases please complete boxes K, L and M.

B- Films

Will the exhibition of films take place indoors or outdoors or both? ( Please read guidance note 3)

	Both
--	------

Please give further details here ( Please read guidance note 4)

	Kids Cinema within the kids area
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Standard days and timings for Films ( Please read guidance note 7)

Day	Start	Finish
Mon		
Tues		
Wed		
Thur		
Fri	17:00	22:45
Sat	11:00	22:45
Sun	11:00	22:45

State any seasonal variations for the exhibition of films ( Please read guidance note 5)

--	--

Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed. ( Please read guidance note 6 )

--	--

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

E - Live Music

Will the performance of live music take place indoors or outdoors or both? ( Please read guidance note 3)

	Outdoors
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Please give further details here ( Please read guidance note 4)

	<p>The provision of playback of amplified / recorded music providing patrons with the opportunity to enjoy music accompanying the main event(s).                  This may take the form of background / incidental music to accompany a meal or background music played across the site across to the day to provide gentle ambience.</p> <p>Recorded / incidental music may be played throughout PITP show period.</p>
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Standard days and timings for Live Music ( Please read guidance note 7)

Day	Start	Finish
Mon		
Tues		
Wed		
Thur		
Fri	17:00	22:45
Sat	11:00	22:45
Sun	11:00	22:45

State any seasonal variations for the performance of live music ( Please read guidance note 5 )

--	--

Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed. ( Please read guidance note 6 )

--	--

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

F - Recorded Music

Will the playing of recorded music take place indoors or outdoors or both? ( Please read guidance note 3 )

	Both
--	------

Please give further details here ( Please read guidance note 4)

	<p>The provision of playback of amplified / recorded music providing patrons with the opportunity to enjoy music accompanying the main event(s). This may take the form of background / incidental music to accompany a meal or background music played across the site across to the day to provide gentle ambience.</p> <p>Recorded / incidental music may be played throughout PITP show period.</p>
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Standard days and timings for Recorded Music ( Please read guidance note 7 )

Day	Start	Finish
Mon		
Tues		
Wed		
Thur		
Fri	17:00	22:45
Sat	11:00	22:45
Sun	11:00	22:45

State any seasonal variations for playing recorded music ( Please read guidance note 5)

--	--

Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed. ( Please read guidance note 6 )

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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

J - Supply of Alcohol

Will the supply of alcohol be for consumption ( Please read guidance note 8)

	Both
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Standard days and timings for Supply of alcohol ( Please read guidance note 7)

Day	Start	Finish
-----	-------	--------

Mon		
Tues		
Wed		
Thur		
Fri	17:00	22:15
Sat	11:00	22:15
Sun	11:00	22:15

State any seasonal variations for the supply of alcohol ( Please read guidance 5)

--	--

Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed. Please list, ( Please read guidance note 6 )

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Please download and then upload the consent form completed by the designated proposed premises supervisor

	<a href="#">DPS-Consent-Form-Dulwich-Signed.pdf</a>
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5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

Premises Supervisor

State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (Please see declaration about the entitlement to work in the check list at the end of the form)

Full name of proposed designated premises supervisor

First names	Katie
Surname	Caines

DOB

Date Of Birth	██████████
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Address of proposed designated premises supervisor

Street number or Building name	[REDACTED]
Street Description	[REDACTED]
Town	[REDACTED]
County	
Post code	[REDACTED]

Personal licence number of proposed designated premises supervisor, if any,

Personal licence number ( if known )	[REDACTED]
Issuing authority ( if known )	Hammersmith and Fulham

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children ( Please read guidance note 9)

	There are no planned adult entertainment or services for PITP
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9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

L - Hours premises are open to public

- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Hours premises are open to the public ( standard timings Please read guidance note 7 )

Day	Start	Finish
Mon		
Tues		
Wed		
Thur		
Fri	17:00	22:45
Sat	11:00	22:45
Sun	11:00	22:45

State any seasonal variations ( Please read guidance note 5 )

--	--

Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed. Please list, ( Please read guidance note 6 )

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M - Steps to promote four licencing objectives

a) General - all four licensing objectives ( b,c,d,e ) ( Please read guidance note 10 )

	<p>The Premises Licence shall be restricted to one 3 day event per calendar year.</p> <p>Key Date 1 No later than 6 months prior to the proposed dates of the event taking place: -</p> <ul style="list-style-type: none"> <li>• The Premises Licence Holder shall notify all Responsible Authorities and SAGE of their intention to hold the event and the proposed date(s) it is to be held.</li> </ul> <p>Key Date 2 No later than 120 days prior to the event taking place:</p> <ul style="list-style-type: none"> <li>• The Premises Licence Holder shall consult with Council Highways and Police with regard to his proposals for traffic management, security and stewarding</li> </ul> <p>Key Date 3 No later than 90 days prior to the event taking place:</p> <ul style="list-style-type: none"> <li>• The Premises Licence Holder shall submit draft copies of the Event Management Plan to SAGE for consultation</li> </ul> <p>Key Date 4 No later than 35 days prior to the event taking place:</p> <ul style="list-style-type: none"> <li>• The Premises Licence Holder will submit final copies of the event management plan and any subsequent changes must immediately be brought to the attention of SAGE</li> </ul> <p>Key Date 5 During the week immediately prior to the event and if requested to do so:</p> <ul style="list-style-type: none"> <li>• The Premises Licence Holder shall provide access to the event site to any member of SAGE or other Responsible Authority for the purposes of a site inspection and confirmation of compliance with the Event Safety Management Plan. All Events will be planned and managed by experienced professionals with a track record of large-scale outdoor public events and food event production.</li> <li>• Carry out liaison and attendance at meetings as required with SAG representatives, enforcing agencies etc.</li> <li>• Appropriate fencing will be installed around the event site perimeter to restrict access and to create safe working areas – as well as defining the limits of the licensed premises.</li> <li>• Production of comprehensive risk assessments for each event and for the use of the licensed premise.</li> <li>• Production of a schedule of all licensed activities.</li> <li>• Collation and review of all necessary safety related documentation from third party suppliers.</li> <li>• Production of detailed event safety management plan (ESMP).</li> <li>• Entry to each event, regardless of type will be restricted to ticket / wristband access only.</li> <li>• Numbers on site shall be regulated and monitored.</li> <li>• Events shall all be given suitable lead time to ensure proper scheduling, appointment of reputable contractors etc.</li> <li>• Provision of suitable food hygiene facilities such as hot and cold hand wash facilities, cold stores, food hygiene inspections, storage spaces, cleaning regimes, cleansing schedules and food management systems.</li> <li>• Provision of sanitary facilities, hand-wash toilets etc in accordance with respective national guidance.</li> <li>• Production of final versions of detailed site layout plan, showing clear ingress / egress routes, audience circulation areas, welfare, medical facilities etc.</li> <li>• Establish clear method of communication between all key personnel on site in the event of a minor and major incident.</li> </ul>
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	<ul style="list-style-type: none"> <li>• Facilities shall be established for use by less abled patrons such as toilets and access routes.</li> <li>• Designated parking areas shall be established and managed by experienced traffic management providers.</li> <li>• To undertake site cleansing operations in order to manage litter on site and to provide staff, waste receptacles etc and to ensure a large build-up of waste on site is not permitted</li> <li>• The organisers shall ensure that detailed contingency and cancellation policies and procedures are in place for each event.</li> </ul>
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b) the prevention of crime and disorder

	<p>Engagement of competent and experienced security company who shall provide a detailed crowd management plan depending on the size and nature of the event.</p> <ul style="list-style-type: none"> <li>• Provision of event control operation to oversee the safe management of the event and to coordinate resources and contingencies in the event of an incident.</li> <li>• Provision of competent and experienced stewarding and security personnel.</li> <li>• Provision of SIA accredited staff at key points to carry out specific jobs, namely bar areas, eviction etc</li> <li>• Remove any items of contraband from patrons and agree chain of custody with local police.</li> <li>• Advance liaison with police to identify any trends / intelligence which may surround a particular group or audience profile.</li> <li>• A list of all persons evicted from the event site will be logged and handed over to the police if required.</li> <li>• PitP has produced specific Alcohol and Drugs policies. These will be communicated out to all relevant staff.</li> </ul>
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c) public safety

	<p>A general assessment of the site has been carried out and its suitability as a venue confirmed.</p> <ul style="list-style-type: none"> <li>• There are numerous escape routes afforded throughout the event site and into places of relative safety.</li> <li>• Enclosed venues shall be subject to specific fire risk assessments.</li> <li>• Engagement of competent suppliers and service providers.</li> <li>• Engagement of experienced event safety advisors.</li> <li>• The proposed site provide ample footprint for the proposed content and activities.</li> <li>• Seating will be provided though a mixture of temporary seating installations plastic furniture and or picnic bench style provisions.</li> <li>• All temporary structures and other major infrastructure elements will be subject to a formal sign of by a competent person prior to use of opening.</li> <li>• Installation, distribution and sign off of temporary electrical systems to be carried out by a competent professional contractor.</li> <li>• Provision of appropriate medical and welfare facilities, which are clearly signed and staffed for the duration of the event.</li> <li>• Access to fresh and tested drinking water for working personnel and members of the public.</li> <li>• Production of detailed fire safety assessment and ensure all necessary controls are in place and monitored throughout the event period.</li> <li>• Access to potentially hazardous areas will be restricted to members of the public and unauthorised personnel.</li> <li>• The location of significant buried services will be established and communicated to relevant personnel.</li> <li>• Generators and other electrical / technical areas shall only be accessible by technical crew, contractors and event staff.</li> <li>• Appropriate warning signage will be prominently displayed to advise of potential hazards on site.</li> <li>• A suitable and sufficient front of stage barrier will be installed and signed off by a competent person.</li> <li>• Lighting levels throughout the event site will be set to allow patrons to clearly navigate their way around the site.</li> <li>• Non-essential vehicle movement shall not be permitted on site during the public opening period. Any essential vehicle movement shall be carried out using a banksman.</li> </ul>
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	<ul style="list-style-type: none"> <li>• Production and or servicing vehicles shall use the back of house / production roads SFARP.</li> <li>• No alcohol shall be served in glass vessels* and patrons shall not be permitted to bring glass onto site. * With the exception of managed taster sessions and master classes, and VIP Enclosures</li> <li>• Weather monitoring shall take place during the build, event and break periods and appropriate contingency plans (predominantly for high winds, lightning and heavy rains) shall be in place.</li> </ul>
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d) the prevention of public nuisance

	<p>A noise management plan and propagation tests shall be produced and carried out for each event if required.</p> <ul style="list-style-type: none"> <li>• Dedicated noise complaint line during key events for local residents to contact if noise levels become a nuisance.</li> <li>• Limited overnight work shall be carried out during the build or break periods.</li> <li>• The position of direct lighting (e.g. tower lights) shall not be in such a way which affects local residents but must be balanced to provide adequate / suitable lighting levels for navigation in and around the site.</li> <li>• No build-up of litter or waste will be permitted anywhere out of the event site or on local highways.</li> <li>• The event shall minimise the effect on the environment where possible</li> <li>• Encourage patrons to share transport to minimise disruption and environmental impact SFARP.</li> <li>• Consultation shall be carried out with local residents via engagement local groups and councils wherever possible.</li> <li>• Traffic Management Plan to minimise impact on local environs and facilitate ready access to and from the event site.</li> <li>• Every effort will be made to prevent pollution of any watercourse</li> </ul>
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e) the protection of children from harm

	<p>No under 16's are permitted on site without a responsible adult.</p> <ul style="list-style-type: none"> <li>• No under 16's shall work at the licensed site unless a suitable and sufficient Risk Assessment has been carried out and all control measures effectively implemented.</li> <li>• Provision of DBS accredited personnel on site.</li> <li>• Challenge 25 rule for the sale of alcohol shall be adopted for the event.</li> <li>• Any films shown shall have appropriate age certification or theatre shows etc with adult content will be clearly advertised.</li> <li>• Any persons believed to be drinking under-age shall be intercepted by security personnel and alcohol disposed of.</li> <li>• Closure times and the provision of transport links shall take account of the need to prevent young or vulnerable persons leaving the site without means of reaching their destination.</li> </ul>
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Guidance note 10

Please list here steps you will take to promote all four licensing objectives together.

Please upload a plan of the premises

	<a href="#">PitP2020-Dulwich-v1-08.11.19-Overview.A1.3.pdf</a>
--	--

Please upload any additional information i.e. risk assessments

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Checklist

	I have enclosed the plan of the premises. I understand that if I do not comply with the above requirements my application will be rejected. I understand that I must now advertise my application (In the local paper within 14 days of applying)
--	---

Home Office Declaration

Please tick to indicate agreement

	I am a company or limited liability partnership
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Declaration

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership]

I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work.

I/We hereby declare the information provided is true and accurate.

I agree to the above statement

	Yes
PaymentDescription	, ,
PaymentAmountInMinorUnits	110000
AuthCode	075448
LicenceReference	ks102 94212
PaymentContactEmail	

Please provide name of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 12). If completing on behalf of the applicant, please state in what capacity.

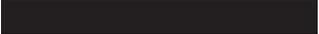
Full name	Katie Caines
Date (DD/MM/YYYY)	15/11/2019
Capacity	Operations Manager

Where the premises licence is jointly held, enter the 2nd applicant (the current premises licence holder) or 2nd

applicant's solicitor or other authorised agent (guidance note 13). If completing on behalf of the applicant state in what capacity

Full name	Katie Caines
Date (DD/MM/YYYY)	15/11/2019
Capacity	Operations Manager

Contact name (where not previously given) an address for correspondence associated with this application (please read guidance note 14)

Contact name and address for correspondence	Brand Events TM Ltd Katie Caines 4 Vencourt Place London W6 9NU
Telephone No.	0330055745
If you prefer us to correspond with you by e-mail, your email address (optional)	

**GUIDANCE NOTES**

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

The information you provide will be used fairly and lawfully and Southwark Council will not knowingly do anything which may lead to a breach of the Data Protection Act 1998.

### KEY

	Cabins
	Kitchen
	Artisan Stall
	Shopping Village
	Merch
	Saddlespan
	Space Only
	Stage
	FAF
	Tollit Block
	Generator
	Trackway
	Fencing
	Water Line/ Water Point
	Men Entrance
	Emergency Exit





- Event Risk Assessment
- Medical Provisions
- Detailed Venue and Course Maps
- Major Incident Management Plan including appropriate staff training about emergency and general safety precautions and procedures.
- Bottles and glasses and rubbish must be removed from public areas on a regular and frequent basis

Kind Regards,

Raymond Binya

Principal Environmental Protection Officer

Postal address: Southwark Council | Environmental Protection Team | Environmental and Leisure | 3rd Floor Hub 1 | PO Box 64529 | London | SE1P 5LX.

Office address (By appointment only) : Southwark Council | Environmental Protection Team | Regulatory Services | 3rd Floor Hub 1 | 160 Tooley Street | London | SE1 2QH

Tel: 02075254809 | Fax: 020 7525 5705 | e mail: [raymond.binya@southwark.gov.uk](mailto:raymond.binya@southwark.gov.uk)  
visit:

Air Quality web pages: <http://www.southwark.gov.uk/air-quality>

Construction web pages: <http://www.southwark.gov.uk/construction>

London Low Emission Construction Partnership - <http://www.llecp.org.uk/>

## MEMO: Licensing Unit

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To	Licensing Unit	Date	13 December 2019	
Copies				
From	Jayne Tear	Telephone	020 7525 0396	Fax
Email	jayne.tear@southwark.gov.uk			

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Subject Re: Dulwich Park, College Road, London, SE21 7EB  
 London, SE1 3XB - Application to for a premises licence

I write with regards to the above application for a premises licence submitted by Brand Events limited under the Licensing Act 2003, which seeks the following licensable activities:

This three day event shall operate once a year:

- Films, live music, recorded music (indoors and outdoors) on Friday from 17:00 to 22:45 and on Saturday and Sunday from 11:00 to 22:45
- Supply of alcohol (on and off the premises) from on Friday from 17:00 to 22:15 and on Saturday and Sunday from 11:00 to 22:15
- Opening times shall be on Friday from 17:00 to 22:45 and on Saturday and Sunday from 11:00 to 22:45

The premises is described within the application as:

*'Tom Kerridge presents Pub in the Park' is a three-day food and music festival celebrating gastropub dining from across the UK. Under an invitation from Tom Kerridge, celebrity chefs will be producing Michelin starred dining, replicating dishes from each of their own pubs, whilst the audience enjoys live music and boutique shopping in a relaxed pub garden atmosphere.*

*The first Pub in the Park (PITP) took place in Marlow in May 2017. In 2018 we took this unique concept to four towns, Marlow, Bath, Tunbridge Wells and Knutsford drawing in over 67,000 people across the four shows. In 2019, we expanded into eight towns, Marlow, Leeds, Knutsford, Bath, Warwick, Tunbridge Wells, Chiswick and St Albans where we attracted 120,000 visitors. Following on from a successful tour, we plan to take the event in 2020 to Marlow, Essex, Warwick, Bath, Dulwich, Tunbridge Wells, Hackney, Hampshire, Chiswick and St. Albans. Each Pub in the Park will celebrate the best of British pub dining, combined with great live music, chef demonstrations, and other festival fun.*

*The event site is located across from West Lawns within Dulwich Park which is an open park accessed from Court Lane and College Road.*

*The park is 29 hectare green space featuring a lake, a playground, benches & sports facilities.*

*Licensed activity such as the sale of alcohol and music entertainment will take place predominantly from temporary demountable structures, within the event site. The sale and consumption of alcohol will take place both within these structures and to outside areas within the event site.*

*Such likely activities include bars, wine and craft ale tasting sessions, restaurant style operations and music stages. Note; the premises license being applied for proposes a capacity of 5,999 persons on site at any one time. For clarity this includes all public, staff, contractors, chefs, performers and any other persons directly related to and specifically attending the PitP event, within the proposed footprint.*

This premise is situated within a residential area and under the Southwark Statement of Licensing policy 2019 – 2021 the appropriate closing times for restaurants, cafes, public houses, wine bars or other drinking establishments is 23:00 hours daily. The hours applied for are within the appropriate closing times for this area.

My representation is based on the Southwark Statement of Licensing policy 2019– 2021 and relates to the licensing objectives for the prevention of crime and disorder, the prevention of public nuisance, protection of public safety and the protection of children from harm licensing objectives.

The operating schedule is lacking (vague) and does not adequately address the four licensing objectives.

It is stated within this application that the proposed capacity will be 5999 persons. The application has only left half an hour for patrons to have finished their drinks and leave the premises and does not address dispersal of those patrons. Further to this the application mentions an event management plan but this has not been provided.

Considering the large number of people that may attend this event and due to the lack of information provided, in particular, how the numbers will be limited, controlled and dispersed into the area. To promote the licensing objectives I ask the applicant to provide the following information:

- An event management plan
- A written dispersal policy (to be conditioned)

I reserve the right to comment further on receiving this information.

I therefore submit this representation and welcome any discussion with the applicant

Southwark's Statement of Licensing Policy 2019 – 2021 can be found on the following link:

<https://www.southwark.gov.uk/business/licences/business-premises-licensing/licensing-and-gambling-act-policy>

Jayne Tear  
Principal Licensing officer  
In the capacity of the Licensing Responsible Authority

**APPENDIX C**  
**OTHER PERSON 1**

**Representation in respect of Premises Licence Application 870949**  
**Applicant - Brand Events TM Limited**

The Dulwich Society ( the “ Society”) has considered the application made by Brand Events TM Limited ( “Brand Events” ) for the above Premises Licence and objects to the application under all four licensing objectives.

The Society’s main concerns are, *inter alia*:

1. This is the largest, ticket-only, event ever staged in Dulwich Park, which is a public park used by people living, not just in Dulwich, but in many other parts of Southwark. Brand Events plans to fence off the West Lawns from June 28<sup>th</sup> 2020 for 10 days in the height of summer for this food, drink and music festival . The noise of 3,500 festival goers attending each of the 4 sessions ( 2 sessions and a total of 7,000 people on Saturdays), loud music from live bands , and PA announcements throughout the event ,will create significant noise nuisance and levels of disturbance to those living in this quiet residential area. The situation will be repeated in future years if a permanent licence is granted.
2. Crowds around the College Road entrance to the Park, especially on Saturdays - when up to 7,000 people try to enter and leave the Park over a short period of time - will, in addition to creating a public nuisance, create a public safety risk to other park users.
3. The cycle lane in College Road has been designated a “Dulwich Safe Route for Schools”. The number of festival goers accessing and leaving the site, together with traffic from servicing vehicles, will present a public safety risk and a risk of harm to children using the cycle lane.
4. Public safety concerns in relation to the Brand Events’ proposal to hold different sessions for up to 3,500 persons. The Society doubts that a fire strategy or risk assessment, demonstrating that the proposed licensable area ( the West Lawns) can safely accommodate this number of persons, have yet been prepared.
5. The increased risk of crime resulting from numbers of potentially intoxicated persons congregating outside the Park exits before making their way to the nearest stations ( both well over half a mile away).
6. The Park car park will be closed throughout the 10 day period. Whilst the Society acknowledges that parking is not necessarily a concern under the licensing regime, increased demand on local parking spaces during events in and close to the Park will cause nuisance to local residents when driveways are blocked, as has been the case in the past.
7. Sections of the West Lawns form part of the multi-million pound Flood Alleviation Scheme, which was put in place to ensure the safety of several hundred families living in parts of Dulwich previously damaged by flooding caused by excessive rainfall. Damage to the works and underground drainage caused by the combined weight of heavy vehicles, generators, exhibitors stands and repeated crowds of 3,500 people, presents a public safety risk.

For these reasons the Society hopes that the Licensing Sub-Committee will place weight on their concerns and refuse Brand Events’ application for a permanent licence.

  
On Behalf of The Dulwich Society

December 12<sup>th</sup> 2019

**OTHER PERSON 2**

**From:** Regen, Licensing  
**Sent:** Monday, December 16, 2019 7:50 AM  
**To:** [REDACTED]  
**Cc:** Heron, Andrew  
**Subject:** FW: Pub in the Park - Dulwich Park - 870949 - 3-5 July 2020

**From:** [REDACTED]  
**Sent:** Friday, December 13, 2019 10:49 PM  
**To:** Regen, Licensing  
**Subject:** Pub in the Park - Dulwich Park - 870949 - 3-5 July 2020

I object to the application for a premises licence for the event Pub in the Park because Dulwich Park is a wholly inappropriate venue for this event.

I object on the following grounds related to the licensing objectives.

**Prevention of crime and disorder**

Many will drive to the venue owing to the lack of public transport in the area. It is an invitation to attendees to drink and drive.

**Prevention of public nuisance**

Thousands of people descending on Dulwich Park with little public transport means that thousands of vehicles will be coming and going and attempting to park in residential streets. Given that there are multiple sessions during a day, these movements will be multiplied on those occasions as an old crowd leaves and a new crowd arrives.

Thousands of people leaving Dulwich Park at around 23:00 is bound to cause noise and anti-social behaviour as they try to work out how they might be able to get home or to carry on the party.

**Public safety**

The movement of trucks in and out of the park setting up and taking down this event will be a huge operation. Vehicles will need to negotiate small residential roads and travel in the park itself. This is a threat to public safety.

**Protection of children from harm**

The park is relatively small and surrounded mostly by quiet residential streets. A stage with music amplified to play to thousands of people in the park will be a nuisance to many local residents particularly those with children trying to sleep.

Please keep me informed regarding the progress of this application.



**OTHER PERSON 3****DULWICH PARK FRIENDS**

Registered charity No. 1067472

13<sup>th</sup> December 2019

Dear Sirs

**Objections to Premises Licence Application 870949 'Pub in the Park' from Brand Events TM Ltd from Dulwich Park Friends****Public Nuisance**

Loud amplified music for 3 days and up to 3,500 people attending each session will create a significant noise nuisance and disturbance. The proposed site is very close to residential housing.

**Prevention of crime and disorder**

The licence allows alcohol sales from 11.00 – 22.15 on Saturday and Sunday and 17.00 – 22.15 on Friday. These hours are longer than the event application, which will finish at 19.00 on Sunday evening. There is likely to be an increased risk of crime from drunk and disorderly people congregating outside the park and making their way to the train stations a km away and bus routes along quiet residential streets bordering the park.

**Chair Dulwich Park Friends**

## OTHER PERSON 4

**From:** [REDACTED]  
**Sent:** Sunday, December 08, 2019 5:18 PM  
**To:** Regen, Licensing  
**Subject:** Pub In The Park proposal License Number 870949.

I object to this proposal as being detrimental to the peace and quiet of Dulwich Park and the Village, which is after all a cultural and conservation gem with an Art Gallery and special educational facilities, not a tourist resort.

Events like this with a huge influx of visitors will ultimately destroy the very essence of what people come to Dulwich to enjoy. They are in effect a down-dumbing. Many residents in the Village and in Court Lane will be affected by noise levels, parking issues and mess.

Why cannot such events be held in BelAir Park where far fewer residents are immediately affected, access works well for funfairs and the like and the easily accessed central nature for the activity area can be readily tidied without affecting the entire park?

Yours Sincerely

[REDACTED]

**OTHER PERSON 5**

## Objection to License Application 870949

12.12.2019

We object to this application on the grounds of public nuisance from both noise and light pollution from activities at the event itself and associated with the arrival and dispersal of the anticipated 3500 attendees at each of 5 sessions over 3 days 3-5<sup>th</sup> July 2020 which is during school term time.

The application allows for recorded, presumably amplified music outdoors until 22.45hrs – similarly live music indoors, although there will be no actual buildings in use – Pub in the Park website shows an open stage with canvas drapes. It also states “ there will be a fantastic array of bars offering soft drinks to spirits “and a kids area including a cinema. The site is bounded on 3 sides by gardens and residents will be disturbed in their homes, unable to leave windows or doors open & have difficulties sleeping. The application offers no conditions to attempt to mitigate the intrusion & disturbance for local residents.

Amplified sound should be severely restricted and match the conditions of the Licence for Dulwich Picture Gallery which affects some of the same residents.

Noise is inevitably associated with large numbers of people particularly after consuming alcohol so we feel the sale of alcohol should also be stopped at an earlier time which would allow for an earlier event closure .

It is almost impossible to control dispersal noise from people themselves who will have to walk past many homes to reach the limited public transport options, their cars parked in residential streets or waiting cabs. Only one bus route serves the Old College Gates entrance to the Park & the alternatives all require people walking through residential streets from buses to the east, north or west, or trains from North Dulwich & Herne Hill & with limited and charged parking within The Park attendees cars will compete with residents’ cars for spaces in surrounding streets.

With the consumption of alcohol in an outdoor, unstructured festival type environment the potential for antisocial behaviour is increased as was experienced by residents several years ago when outdoor events on a much smaller scale took place at Dulwich Picture Gallery.

We also believe that with such large numbers of people being drawn to the area there is the potential to increase crime to both person and property in the area which already has a high rate of such crimes.

We are supportive of community activities in all venues in our local area and understand the need for The Council to generate income from as many sources as possible but we do not feel that this should be at the cost of local residents ability to enjoy their own homes particularly in the evening and at night.

We are told this aspires to be a “ family event “ and if this is the case we see no justification for a closing time of 22.45hrs other than to accommodate “ drinking up time “ and we note that there is a desire to make this an annual event so care must be taken in granting conditions which are very difficult to revoke.

Although our property is not adjacent to the site we regularly hear the sound from football matches and events on this & other areas of the Park and accept this during the day and early evening although as the number of events increases it does inevitably become more intrusive.

We feel that restricting the times of licensable activities is the major factor in determining the closing time of events and, as we have seen with recent changes in the Licence for Dulwich Picture Gallery, leads to a significant reduction in all nuisance factors for local residents and a much more harmonious community.

# Licensing Act 2003 Premises Licence



Regulatory Services  
Licensing Unit  
Hub 1, 3rd Floor  
PO Box 64529  
London, SE1P 5LX

Premises licence number

010883

## Part 1 - Premises details

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>	
DULWICH PARK Dulwich Park College Road  Ordnance survey map reference (if applicable): 173808533401	
<b>Post town</b> London	<b>Post code</b> SE21 7BQ
<b>Telephone number</b> 020 8693 5737	

### Where the licence is time limited the dates

### Licensable activities authorised by the licence

Plays - Outdoors  
Films - Outdoors  
Live Music - Outdoors  
Recorded Music - Outdoors  
Performance of Dance - Outdoors  
Entertainment Similar to live/recorded music - Outdoors

### The opening hours of the premises

For any non standard timings see **Annex 2**

Monday	08:00 - 22:00
Tuesday	08:00 - 22:00
Wednesday	08:00 - 22:00
Thursday	08:00 - 22:00
Friday	08:00 - 23:00
Saturday	08:00 - 23:00
Sunday	08:00 - 22:00

### Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

### The times the licence authorises the carrying out of licensable activities

For any non standard timings see Annex 2 of the full premises licence

#### Plays - Outdoors

Monday	10:00 - 21:00
Tuesday	10:00 - 21:00

Wednesday	10:00 - 21:00
Thursday	10:00 - 21:00
Friday	10:00 - 22:00
Saturday	10:00 - 22:00
Sunday	11:00 - 21:00

**Films - Outdoors**

Monday	10:00 - 21:00
Tuesday	10:00 - 21:00
Wednesday	10:00 - 21:00
Thursday	10:00 - 21:00
Friday	10:00 - 22:00
Saturday	10:00 - 22:00
Sunday	11:00 - 21:00

**Live Music - Outdoors**

Monday	10:00 - 21:00
Tuesday	10:00 - 21:00
Wednesday	10:00 - 21:00
Thursday	10:00 - 21:00
Friday	10:00 - 22:00
Saturday	10:00 - 22:00
Sunday	11:00 - 21:00

**Recorded Music - Outdoors**

Monday	10:00 - 21:00
Tuesday	10:00 - 21:00
Wednesday	10:00 - 21:00
Thursday	10:00 - 21:00
Friday	10:00 - 22:00
Saturday	10:00 - 22:00
Sunday	11:00 - 21:00

**Performance of Dance - Outdoors**

Monday	10:00 - 21:00
Tuesday	10:00 - 21:00
Wednesday	10:00 - 21:00
Thursday	10:00 - 21:00
Friday	10:00 - 22:00
Saturday	10:00 - 22:00
Sunday	11:00 - 21:00

**Entertainment Similar to live/recorded music - Outdoors**

Monday	10:00 - 21:00
Tuesday	10:00 - 21:00
Wednesday	10:00 - 21:00
Thursday	10:00 - 21:00
Friday	10:00 - 22:00
Saturday	10:00 - 22:00
Sunday	11:00 - 21:00

**Part 2****Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Southwark Council  
 Events Team CLLL  
 3rd Floor  
 Hub 2  
 160 Tooley Street  
 London  
 SE1 2TZ

**Registered number of holder, for example company number, charity number (where applicable)****Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol****Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Licence No.  
 Authority

Licence Issue date 16/01/2007



Head of Regulatory Services  
 Hub 2, 3rd Floor  
 PO Box 64529  
 London, SE1P 5LX  
 020 7525 5748  
 licensing@southwark.gov.uk

## **Annex 1 - Mandatory conditions**

**102** The admission of children to films given under this licence must be restricted in accordance with the recommendations of the British Board of Film Classification or of the licensing authority itself

**103** Where a film is to be submitted for classification to the licensing authority, the cinema or venue operator must submit the film intended for exhibition to the authority at least 28 days prior to the first date upon which the film is intended to be exhibited

**104** Where a programme includes a film in the 12a, 15 or 18 category no person appearing to be under the age of 12 (and unaccompanied in that case), 15 or 18 as appropriate shall be admitted to any part of the programme; and the licence holder shall display in a conspicuous position a notice in the following terms

"PERSONS UNDER THE AGE OF (INSERT APPROPRIATE AGE) CANNOT BE ADMITTED TO ANY PART OF THE PROGRAMME"

Where films of different categories form part of the same programme, the notice shall refer to the old stage restriction.

This condition does not apply to members of staff under the relevant age while on duty provided that the prior written consent of the person's parents or legal guardian has first been obtained

**105** Immediately before each exhibition at the premises of a film passed by the British Board of Film Classification there shall be on screen for at least five seconds in such a manner as to be easily read by all persons in the auditorium a reproduction of the certificate of the Board or, as regards a trailer advertising a film, of the statement approved by the Board indicating the category of the film

**106** Immediately before each exhibition at the premises of a film passed by the licensing authority notices shall be displayed both inside and outside of the premises so that persons entering can readily read them and be aware of the Category attached to any film or trailer

**107** Any individual carrying out security activities at the premises must be licensed by the Security Industry Authority. This does not apply where the premises are being used primarily as a Qualifying Club under a Club Premises Certificate, under a Temporary Event Notice, or primarily as a cinema, restaurant or theatre

## **Annex 2 - Conditions consistent with the operating Schedule**

**340** All events will adhere to the restrictions as per the Events Policy.

a) Proposed events will be in line with the Council's overall aims and objectives for culture as set out in "Southwark @ the Centre -Strategy and Priorities for Arts, Culture and Heritage"

b) Any damage to sites will be minimised and restoration carried out in a proper and timely fashion

c) The following criteria will be used to determine whether approval will be given to a specific event. These criteria should be read alongside the application process to ensure compliance with the objectives of the Events Policy and the requirements for holding an event:

Security and public safety issues

Effect on the fabric of the area and damage limitation

Effect of event on regular users of public spaces, stakeholders and local residents

Timing of the event

Size of location, numbers attending or numbers estimated to attend impact on transport infrastructure to support the event. e.g. parking, increased use of public transport and road closures. Quality of the event

The creation of opportunities for local participation

The ability to demonstrate commitment to Southwark Council's Equal Opportunities Statement.

The ability to demonstrate the capacity of the organisers to effectively plan, manage and control the event.

The ability to demonstrate the impact of the event on local business.

No financial risk to London Borough of Southwark Legal constraints

All events will meet any further criteria set out in conditions specific to the location of the event.

d) Upon receiving any applications for events consultation will be carried out with internal and external partners, including appropriate responsible authorities. The level of consultation is dependent on the location of the event and the impact on its surroundings. The consultation process may include the following;

Initial information is received by the Events Team to ensure it fits within the events policy.

Comments will be sought from relevant internal departments. Opinion may be sought from the Metropolitan Police.

Local Ward Councillors will be alerted to and consulted about a proposed event.

The relevant level of external consultation will occur

If objections are received through the public consultation, conciliation is offered where appropriate.

In case of continued dispute the Strategic Director of Environment and Leisure will make a final decision.

e) Fly posting by event organisers shall be discouraged and if it can be directly linked to any event occur, the event's organiser will be deemed in breach of their contract with the Council and will subsequently incur any associated costs arising through the Council having to remove such material. Where possible, prosecutions will be taken and future applications from offenders will not be accepted.

Event organisers must inform Council officers of all event advertising, prior to the commencement of advertising. The organisers must identify the following:

Advertising schedule and process

Methods of advertising

Publications and volume

Radio stations

Poster board sites

f) The following restrictions to the siting of events near trees will apply:

Organisers will adhere to the protection of the borough's current tree stock accordingly

No structure shall touch or interfere with any tree canopy

No tree or shrub should be pruned without authorisation

No exhausts from heaters, generators, etc. shall be positioned next to the base of trees and where possible, exhausts shall be directed away from the tree canopy.

Nothing shall be attached to trees.

Any damage to trees as a direct result of the event shall be charged to the organiser.

g) Transport - Event organisers must inform Southwark Council's Highways and Parking departments and Transport for London and act on

any appropriate guidance. A Transport Infrastructure Plan should be drawn up and submitted as part of the application process.

h) Temporary Events Notice (TEN) or Time-limited Premises Licence may be required by event organisers. In these circumstances any hire agreement will be conditional on a license being granted. Equally, the issue of a TEN or time limited premises licence does not itself constitute permission to use the land.

i) Waste Management - event organisers to be solely responsible for the clearance and maximum avoidance of waste. In addition, the council expects organisers to promote and facilitate recycling methods as its first option of waste management before waste disposal.

j) Environmental Protection - Every effort should be made to minimise environmental impact and maximise the 'green' production of events through the use of recyclable and/or reusable sustainable products and materials, e.g. Minimising power consumption, bio-diesel generators and recycled cups and plates.

k) Normal Service Levels are provided by the London Borough of Southwark for the day-to-day maintenance, upkeep and cleaning of public areas. All increases in these service levels will result in costs being charged directly to event organisers. These details are outlined in the application process.

l) Provisional bookings will only be accepted following submission of a completed application form.

m) Each event must ensure that health and safety legislation is adhered to through the organisers and sub-contractors and that high standards are ensured for both audience and workers. Event organisers will need to ensure that they have developed processes for and that all documentation be available to the London Borough of Southwark Events Manager or representative on request a minimum of 2 weeks prior to the event.

Documents required will be:

Crowd Management Plan

Emergency Control Plan

Risk Assessments

Method Statements

Equal Opportunity Statement

Fire Procedures

Event Communication Plan

Medical Plan

Transport Infrastructure Plan

Lost Child Procedure

Food Hygiene Certificates

Waste Management Plan

Environmental Impact Assessment Site Plans

Access (& interpretation) provision

Public Liability Insurance

Timetable and event description/line-up

Marketing Plan

n) Regulations - All events must conform to:

The Event Safety Guide: A guide to health, safety and welfare at music and similar events HSG 195

Health and safety at Work Act 1974

Management Regulations 1999, and advice given in HG65 The Principles of Safety Management.

RIDDOR 1995

The Children's Act 1989

Fire Precautions Act 1971

Wildlife and Countryside Act 1981

London Borough of Southwark Open Spaces Bylaws

**341** Noise Conditions for Open Air Events in Southwark

These conditions will be considered for open-air events, or events where residents or noise sensitive buildings are in close proximity to the event necessitating noise control over the event.

Small and Large 1 Events - up to 2000 attendees

a) The organiser shall ensure that all requests from the Council's Environmental Health and Trading Standards Business Unit officers are complied with

b) Details of two contact telephone numbers including a mobile telephone number permanently manned during performances are to be made available to Council Officers prior to the events.

c) Regular checks are to be carried out at the nearest sound sensitive locations to the event (e.g. houses, residential homes, churches) to monitor the noise and ensure that reasonable noise levels are not exceeded.

d) If the event is considered by the council's events team to have significant noise impact, the organiser may be required to adhere to some or all of the conditions for larger events as set out in the section below.

Additional conditions for large 2, 3 and 4 events - up to 8000 attendees

e) The organiser will be required to employ a noise control consultant who shall carry out a sound test prior to the event of the sound sources. The sound tests should be conducted from the nearest residential premises.

f) At least one week prior to the beginning of the event a leaflet drop is to be made to households in the immediate area. The leaflet is to include a description of each performance, and contact telephone numbers.

g) That the organiser conforms with the Code of Practice on Environmental Noise Control at Concerts, The Noise Council 1995

h) From the Code, the music noise levels (MNL) measured or predicted at 1 meter from the facade of noise sensitive premises shall not;

1. \*exceed 65dB(a) over a 15 minute period, or
2. \*exceed the background noise level by more than 15dB(A) over a 15 minute period

i) Regular checks are to be carried out at the nearest sound sensitive locations to the event (eg. houses, residential homes, churches) to monitor the noise and ensure that the limit set is not exceeded.

j) All sound equipment on site shall be controlled by the noise control consultant.

k) No additional sound equipment shall be used on site without the prior agreement of the Council's Noise Team and the noise control consultant.

l) The appointed noise control consultant shall continually monitor noise levels at the sound mixer position and advise the sound engineer accordingly to ensure that the noise limits are not exceeded. The Council shall have access to the results of the noise monitoring at any time.

\*Note that 9605.j.1 applies for venues that hold 1-3 days of events per calendar year, 9605.j.2 applies to venues that hold 4 and over

days of events per calendar year. This is not the number of days of any particular event but is an accumulation of all the days of all the events at one particular venue.

**342 a)** No firework displays shall not be permitted. However in the event of any form of pyrotechnic special effects to be used, full details must be provided in time for full public consultation to occur

b) All event organisers shall show evidence of Public Liability Insurance

c) In an event with an age limitation eg showing a rated film or selling alcohol (under additional licence), were to take place, appropriate signage and advanced notice of the event and controlled entry shall be considered and proof of age shall be requested

d) For small size events, there shall be a maximum of 12 per calendar year of up to 500 attendees

e) There shall be a minimum time of 21 days between event for Large (1) size events totalling 6 per calendar year of up to 2000 attendees

f) There shall be a minimum of 21 days between events for Large (2, 3, 4) size events totalling 3 per calendar year of up to 4000, 6000, 8000 attendees respectively

g) Events in Area A, Area B, Area C and Area D as shown on the appended site plan within Dulwich Park are not covered by these site conditions; as they are independently managed spaces. However if an events is deemed to be of a scale that does raise issues of public safety or will create significant environmental impact, advice and support may be sought from the Events Team

h) Only in exceptional circumstances will any changes be allowed to the permanent infrastructure of the site. Permission must be granted from the Park Manager and Events Manager

i) The level of consultation is dependent on the size of the events;

j) For small size event, the length of consultation would be flexible with consultation to Ward Councillors and Chair of Friends of Dulwich Park

k) For Large (1,2, 3, 4) size events, there would be a 28 days consultation to internal departments, Ward Councillors for and Chair of Friends of Dulwich Park, Local residents, Traders Associations and additional individual residents who have specifically requested

consultation

l) Vehicle access point shall be through College Road. Access for events can be arranged via the other 3 vehicle gates (Rosebery, Court Lane and Queen Mary's Gate) by prior agreement with the events team and the Park Manager. Any access from the South Circular Road will also require agreement from the Police and Transport for London.

m) All events vehicles requiring access into the main fabric of the park, will be by agreement with the Park Manager and the events team, and stick to agreed routes and conditions. There will be no public parking within the main park space.

n) The weight limit shall not exceed 7.5 tons. Anything greater must be through specific consultation and agreement with the Area Park Manager

o) Dulwich Park Car Park is a public car park with room for approximately 100 cars. In order to close the car park or to restrict its usage during an event full details must be made available within the application for the event so as to give time for suitable notice to be given. It may be possible to arrange additional parking at Belair Park, providing an appropriate number of stewards are employed.

p) All damages above reasonable wear and tear to physical infrastructure and environment will be reinstated and the cost charged directly to event organisers

q) All vehicle movement not on set roadways should be minimised and agreed with London Borough of Southwark. Vehicles should travel at a maximum of 5.m.p.h

r) On days when no licensable activities takes place, the park will close at sunset

**Annex 3 - Conditions attached after a hearing by the licensing authority**

**Annex 4 - Plans - Attached**

Licence No. 010883

Plan No. 3146 02 BO 0

Plan Date Nov 2004

|| December 2019 || Version 1.1 ||

# Noise Management Strategy Pub in the Park

Dulwich, 3<sup>rd</sup> – 5<sup>th</sup> July 2020

Joynes Nash

Acoustics · Environmental · Public Health





Client: Brand Events TM Ltd

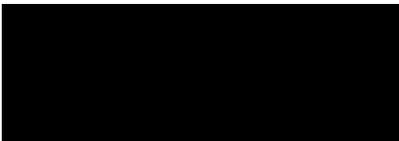
Date: 4<sup>th</sup> December 2019

Author: Simon Joynes

Status: Client Draft

Version: 1.1

Signature:



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[www.joynes-nash.co.uk](http://www.joynes-nash.co.uk)



Office  
17 Park Lane,  
Henlow, Beds, SG16 6AT

Company Number:  
9422341

VAT Registration No:  
204 752234



## An introduction to Joynes Nash Ltd

Joynes Nash is a leading consultancy for the live events industry. We have extensive experience of live music events and a proven track record of working with event organiser's to enhance the audience's experience, whilst preserving the image of events and venues.

Our consultants experience has ranged from relatively small scale to major events staged both in urban and residential environments, providing for tens of thousands of people. Projects and clients have included Secret Cinema, Garage Nation Festival, BBC Introducing Live, Carfest, Tramlines Festival, Liverpool Sound City, Red Bull Future Underground and Printworks London.

We consider despite the many technical challenges that events bring, that relationships between all interested parties are of paramount importance and that each and every one of these understands situations clearly. We therefore approach each event not in isolation, but carefully consider the public image of events, the venues and the thoughts of the wider community to make events successful and to secure venues for future years.

## About The Team

**Pete Nash** BSc (Hons), MSc, CEnvH, MCIEH, MIOA

Peter Nash has 16 years' experience as a Local Authority Environmental Health Officer, up to Technical Manager Level and has 12 years of Professional Practice within the Environment Industry. He holds a BSc(Hons) in Environmental Health, the IOA Diploma in Acoustics and Noise Control and an MSc in Applied Acoustics. He is a Chartered Environmental Health Practitioner and registered with the Environmental Health Registration Board. Peter is a Member of the Chartered Institute of Environmental Health, and a Member of the Institute of Acoustics. He has appeared as an expert witness in a number of significant noise nuisance and planning cases, public inquiries and appeals.

**Simon Joynes** BSc(Hons), MSc, CEnvH, MCIEH, AMILM

Simon Joynes has over 19 years' experience in both Private Sector and Local Government. He has acted as a senior advisor and has significant experience in the technical aspects and practical application of environmental law, including acting as an expert witness in courts and planning enquiries and the preparation and reviewing of environmental reports and mitigation strategies. (Air Quality, Land Contamination, Acoustics, Water Quality, Odour Management & Industry Regulation). He holds a BSc (Hons) Environmental Health, MSc in Contaminated Land Remediation, Certificates of Competence in Environmental Noise Assessment and Environmental Impact Assessments. He also holds affiliations with the Chartered Institute of Environmental Health and is an Associate Member of the Institute of Leadership and Management.

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Appendix A – Proposed Event Site Layout

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Appendix C – Indicative Noise Response Flowchart

Appendix D – Noise Units

## 1. Introduction

Joynes Nash has been appointed to consider the approach to noise management from the Pub in the Park event in Dulwich between the 3<sup>rd</sup> and 5<sup>th</sup> July 2020.

## 2. About the Noise Management Strategy

Those responsible for the event have committed to proactively manage noise. This strategy is to demonstrate that noise from the event can accord with the relevant guidance, does not cause a Public Nuisance and ensure that complaints are managed effectively.

This strategy is considered to be a “live document” which will evolve as final preparations are made for the event, the operational requirements become clearer and the relevant technical considerations become known. Indeed, in its very infancy, it will outline the considerations and provide an overview of monitoring and mitigation options which may be available. Any revisions will be issued to all relevant parties for approval as necessary.

## 3. An introduction to Pub in the Park

Tom Kerridge presents Pub in the Park’ is a three-day food and music festival celebrating gastropub dining from across the UK. Under an invitation from Tom Kerridge, celebrity chefs will be producing Michelin starred dining, replicating dishes from each of their own pubs, whilst the audience enjoys live music and boutique shopping in a relaxed pub garden atmosphere.

The first Pub in the Park (PITP) took place in Marlow in May 2017. In 2018 this unique concept visited four towns, Marlow, Bath, Tunbridge Wells and Knutsford drawing in over 67,000 people across the four shows. In 2019, it expanded into eight towns, Marlow, Leeds, Knutsford, Bath, Warwick, Tunbridge Wells, Chiswick and St Albans where it catered for 120,000 visitors.

Following on from a successful tour, the plan is to take the event in 2020 to Marlow, Essex, Warwick, Bath, Dulwich, Tunbridge Wells, Hackney, Hampshire, Chiswick and St. Albans. Each Pub in the Park will celebrate the best of British pub dining, combined with great live music, chef demonstrations, and other festival fun. <https://www.pubintheparkuk.com/>

## 4. Event Outline

It is expected that the event will attract between for up to 3.5k visitors over four sessions, including families as well as couples and friends looking for a great day out.

Event day is split into sessions of afternoon and evening which patrons purchase tickets for their preferred option. Splitting the day like this allows greater control over alcohol consumption and ensures the impact of the event to the local area is minimized. Smaller groups arriving and departing ensures a more manageable impact to the local transport network.

The first half of each session focuses on food, giving patrons the chance to sample the Michelin styled dishes from eight restaurants. As each session progresses the entertainment begins in the form of chef demos and live music, finishing with a headline music act of an artist that is in keeping with this intimate experience

The sessions will typically operate between the hours of 18.00 to 22.30hrs Friday, 11.30 to 16.30hrs and 18.00 to 22.30hrs Saturday, and 13.00 to 19.00 on Sunday. Each session will in effect be the same, during which times ticket holders will have access to the festival village.

With respect to music noise the main source will be that emanating from the stage towards the end of each session (typically a total of 90mins), albeit the levels whilst adequate will not reflect those of a major festival. Indeed, for much of each session it is expected that acts will provide an element of entertainment for visitors to enjoy, but at the same time allow for discussions as people relax and enjoy the locality. It is only as each session is ending that it is expected that levels will need to increase to permit suitable levels for headliners.

This concept is typical of events we have seen emerging in recent years and indeed such formats involving community elements lend themselves to urban parks where the proximity of neighbours brings about several challenges in terms of acoustics.

## 5. Site Context

Dulwich Park covers 29 hectares and is packed with historic features, exciting facilities and perfect picnic spots and is one of the principal open space in community. It is a classic example of a traditional urban park and whilst it is understood to have been used for community events, Joynes Nash are not aware that any events of this type and scale have taken place in the past. A preliminary event site layout is shown in Appendix A and replicated below.



Regarding potential receptors, the park is significant in scale with the closest receptors being located to the North of the proposed event location.

The terrain is relatively flat without the advantage of any significant natural barriers and therefore the positioning and orientation of the stage is of key importance. Currently the final stage position remains fluid and subject to confirmation. The receptor positions are shown below with those on Court Lane Gardens and Woodyard Lane considered at greatest risk due to the orientation of the stage.



## 6. Premises Licences and Permitted Noise Levels

The organisers are seeking appropriate permissions for the event and this strategy reasonably looks to fulfil the requirements of conditions attached to any license granted.

The main guidance for any festival is contained within the Code of Practice for Environmental Noise Control at Concerts 1995 and although the code was withdrawn in 2018 the approach detailed in this strategy and to be adopted throughout, is consistent with such.

Regarding permitted levels, urban parks present several challenges and indeed there needs to be a careful balance between the needs of the organisers being able to deliver a successful event and the impacts on the local community. In recent years, we have seen many debates on permitted levels and the guidance is currently subject to review with a view to taking a more pragmatic approach to the control of noise.

This has been further driven by the economic constraints placed on Local Authorities and others as they look to use the urban spaces to generate income from events not typical of previous uses both in terms of scale and content to assist in upkeep and maintenance of such facilities for the benefit of the Local Community.

The outcome of which is that for many urban spaces to operate we have seen a relaxation in the permitted levels, largely to reflect those in urban stadia where the permitted levels are 75dB(A).

It is extremely unlikely that levels will exceed 65dB albeit as for all similar events in trial years we'd proposed a target of 65dB(A) is in place with an upper limit of 75dB(A).

The inaugural Pub in the Park in Marlow and many of the events since event took place with similar permitted levels without undue cause for concern and a limited handful of enquiries, most of which were unrelated to noise. This was largely attributable to the nature of the event where music is not a significant component, occurs for only a few limited hours a day and is of an unobtrusive genre.

Our approach has always been to monitor front of house levels from the stage to ensure that such remain between 95 – 98dB(A), the minimum considered necessary for an event and then balance such with offsite observations. Control is therefore always maintained throughout and it is demonstrable that there has been no unnecessary Public Nuisance.

During inaugural events or as in this case a new venue, a commitment is made to a post event review, to learn and develop for future years and in doing so we commit to release all data and observations gathered during the event.

## 7. Low Frequency Noise

Whilst an event of this type is not expected to present a significant amount of low frequency noise, we acknowledge that low frequency noise may cause unreasonable disturbance.

The Code of Practice for Noise from Pop Concerts does offer some guidance. It concludes that it is the frequency imbalance which causes disturbance and advises that a level of up to 70dB in either of the 63Hz or 125Hz octave frequency band is satisfactory; a level of 80dB or more in either of those octave frequency bands causes significant disturbance. However, the guidance is based on frequency imbalance at distances over 2km and not appropriate for close receptors.

What is therefore proposed, is that we deal with low frequency based on professional observations and experience.

## 8. Site Feasibility Assessment

In order to evaluate the feasibility of the site, noise predictions have been carried out at the most sensitive receptor positions. They may subsequently be re-evaluated as planning for the event progresses and will be verified during the sound check immediately prior to the event.

The following assumptions have been made in predicting noise levels.

- Noise predictions have been made based on the intended coverage of the sound system to achieve a maximum level of music noise of 96db(A) in the audience areas. The predictions provide for a worst case.
- An orientation correction of between 0db and 10dB is assumed for noise sensitive properties depending on the location relative to the stage location.
- Distance attenuation is based on progressive attenuation under neutral meteorological conditions
- Where appropriate attenuation has been considered for the effect of barriers between the noise sources and noise sensitive premises. BS5228 Code of Practice for noise and vibration control of construction and open sites (2009) gives a working approximation of the effect of a barrier or other topographical features. An attenuation of 10dB is assumed when the noise screen completely hides the source from the receiver.

#### Predicted Receiver Levels

The predicted receiver levels have been determined using a distance attenuation correction of  $(L_2=L_1-20\log(r_2/r_1))$ . Given the proximity of the sound sources relative to the receptors in this instance, the use of a single point source calculation is considered appropriate. The source levels being utilised are based on experience from similar events and are:

Main Stage	Source Level of 96dB @ 15m
------------	----------------------------

#### Table of Predictions

Location	Distance (m)	Distance Attenuation dB	Resultant $L_{Aeq}$	Barrier	Orientation Correction dB	Free Field Receiver Level (dBA)
Ct Ln gardens	80	14	82	5	10	67
Woodyard lane	109	17	79	5	10	64

The calculations are conservative, in that they do not consider any attenuation such as provided for by crowds, ground attenuation, the presence of portable structures on site etc.

## 9. Sound System Design and Setup

The sound systems will be designed and set up in such a way as to minimise noise impact at noise sensitive properties. Sound systems will be flown or ground stacked to focus the noise into the audience area, with a requirement for array style systems. There configuration will aim to minimise horizontal and vertical dispersion to reduce overspill from the intended coverage areas.

There will also be a preference for Cardioid sub arrays to be integrated into the main stage to limit rear projection of low frequency sound to the rear. Careful and detailed alignment of the

sound system will be ensured to optimise the coverage throughout the audience areas and balance this against offsite environmental noise impact.

During the event any guest engineers or individual acts will have only limited control over the main PA system in their area. The maximum level at sound sites will be directly under the control of the Festival Organiser or its contractors and adjusted only by them or with their approval.

## 10. Wider Sound Management

### Third Party Amplification Equipment

The event organiser will ensure that amplification equipment is not brought onto site unless:

- a) It is for use as part of the licensed entertainment
- b) It is for use of authorised traders for the sole purpose of providing background music to their own concession.

The event organiser will effect full control over the organisations and traders on site where there is amplified music being played.

## 11. People / Crowd Noise

Whilst there is no formal mechanism for evaluating or controlling crowd noise, consideration will be given to minimising such as critical points such as during arrival and dispersal from the event. This will generally be done by ensuring that queueing where possible will be conducted internally rather than externally. Likewise, appropriate mechanisms to stagger arrival and departure, temporary screening, marshalling and signage etc. will be considered for the event.

Marshals will marshal and monitor the entrance and egress from the premises including the behaviour of those within the vicinity of the premises. This will help achieve orderly arrival and departure of persons and will reduce the risk of nuisance occurring.

The marshalling of persons arriving at the premises will seek to reduce so far as reasonably practicable, persons queueing outside the premises or in a location likely to disturb residents.

## 12. Sound Check and Rehearsals

Sound checks will typically be conducted before the event for an expected 2hr. These will be used to calibrate levels both internally within the event site and externally at receiver positions. Such levels will then be used as a guide throughout the event and will be established using music of a similar type. The Local Authority are invited to attend such should they wish to do so.

At other times there may be the need for technical checks of limited duration.

### 13. Noise Control Monitoring

Prior to the stage running, the stage manager and sound engineers will be briefed by the Acoustic Consultants on the importance of limiting any off-site disturbance and compliance restrictions.

The engineers will be encouraged to leave some “headroom” early in the event to provide a safety margin to allow for some upward movement of levels, should that be necessary to maintain audience satisfaction or permit headline acts.

The intention is to initially run the systems at an anticipated audience satisfaction level (as detailed previously), based on the audience levels of 93 - 95dB(A) and to modify them should that be necessary following off-site level monitoring throughout the event. Likewise, on site levels will always reflect audience size and dynamics (for example earlier in the day overall levels may be lower to reflect smaller audience size).

Provision has been made for a fixed monitoring position at an appropriate position, either at a mid-way point between the event and receptors or at a front of house position. This position will be used to continually monitor levels throughout the event and provide a visual reference of levels to engineers and/or consultants.

Throughout the event Acoustic Consultants will remain responsible for proactively monitoring noise. This will be done through conducting measurements at predetermined locations both internally and externally of the arena. Such positions will be dependent on final site layout, weather conditions etc but expected positions are detailed in Appendix B. Wider observations will also be undertaken as necessary.

Consultants will take measurements, make professional observations and react accordingly to issues of public nuisance. The size of the team deployed shall allow for sufficient persons to conduct off-site measurements and on site measurements to facilitate management of levels.

Typically, we expect measurements to be conducted over a 15 minute period, albeit shorter measurement periods may be undertaken to determine compliance in line with the code of practice (i.e. it is typical that 5 minute measurements give a good indication of compliance over 15 minutes). All measurements will be recorded and be available for inspection at any time by the local Authority during the course of the event.

The sound monitoring team will be in contact with event control should any action need to be taken during the event and have authority to instruct the sound engineers to adjust sound levels.

### 14. Noise Management Resource

All sound level meters used for the purposes of environmental monitoring will be integrating meters to Class 1 specification and subject to current calibration. At least one meter will be capable of real-time octave and/or one third octave band analyses.

Measurements within the sound sites will be made from fixed datum locations to provide representative levels against which changes can be made and measured. Where practical, meters and displays will be set up at Front of House positions with A weighted rolling 5 min  $L_{Eq's}$  as well as SPL to provide a reference points for sound engineers. All measurements will be logged.

## 15. Procedure for Responding to and Dealing with Enquiries

Those responsible for the event intend to engage with the community to communicate details of the event and listen to local concerns. Such efforts will include the publication of a telephone complaints line which will be available for the duration of the event.

Should any noise complaints be received, a consultant will investigate the complaint and if noise levels are deemed unacceptable, immediate action will be taken to reduce the levels of the noise source. This will be through formal requests by consultants to the sound engineers.

A complaints log will be maintained throughout the event, detailing addresses of complaints, times and actions. Such will also be available to the Local Authority on request. A flow chart detailing communication routes, roles, responsibilities and contact details are provided in Appendix C.

## 16. Local Authority Liaison

The Local Authority will be provided with contact details of those responsible (See Appendix C)

Acoustic Consultants will work closely with the Local Authority, agreeing any changes to off-site monitoring positions, sharing noise data observations and other information wherever possible. The role performed by consultants is to ensure that any requests by the Local Authority are actioned by the festival organisers. All requests relating to noise will be routed through them to ensure that any noise issues are properly managed and dealt with as soon as possible.

All complaints received by the Local Authority will be logged and notified to the consultants. In the event that specific details are not forthcoming, details of a representative position of the complaint will be provided to allow appropriate investigation. Results of any investigations and actions will be fed back to the Local Authority as soon as practicable or as agreed.

References to contact with Local Authority Officers will be dependent upon the Authority determining that it wishes to attend the event and does not infer any commitment on the part of that Authority.

## 17. Post Event Reporting

Following completion of the event, a report shall be made available to the Local Authority.

## 18. Setting Up and Dismantling of Venue

The event build will commence on Monday 29th June at 08:00 and work each day until 18:00. A perimeter fence will be installed to control access onto site protecting public safety. As the principal designer our event site fully complies with CDM regulation 2015 ensuring each person entering site is inducted and that all workers are competent for the task they are undertaking. During the build phase work is constantly monitored and altered should it be necessary to minimise any disturbance. The build phase will continue until 18:00 on Thursday 2nd July, then will commence the de-rig on Monday 6th July clearing site by 18:00 on Wednesday 8th July.

## 19. Conclusion

The United Kingdom has a diverse and vibrant festival sector, which has been established for many years at numerous sites throughout the Country. The team behind Pub in the Park have chosen to fulfil their ambitions and bring an inaugural event, and all the challenges that go with such to a new venue.

Unlike for established festival venues the primary challenge is that the impacts are unknown, local communities and regulatory services are undoubtedly nervous and their acceptance needs to be obtained. It is this challenge that the event organisers aim to address, to secure the venues future from what is accepted to be a trial year in 2020.

The key is to also engage with all stakeholders throughout the lifecycle of the event, manage their expectations and listen and learn for future years. The team are committed to making this work and will engage in a P.R campaign prior to the event and conduct a review process after the event to review the outcomes.

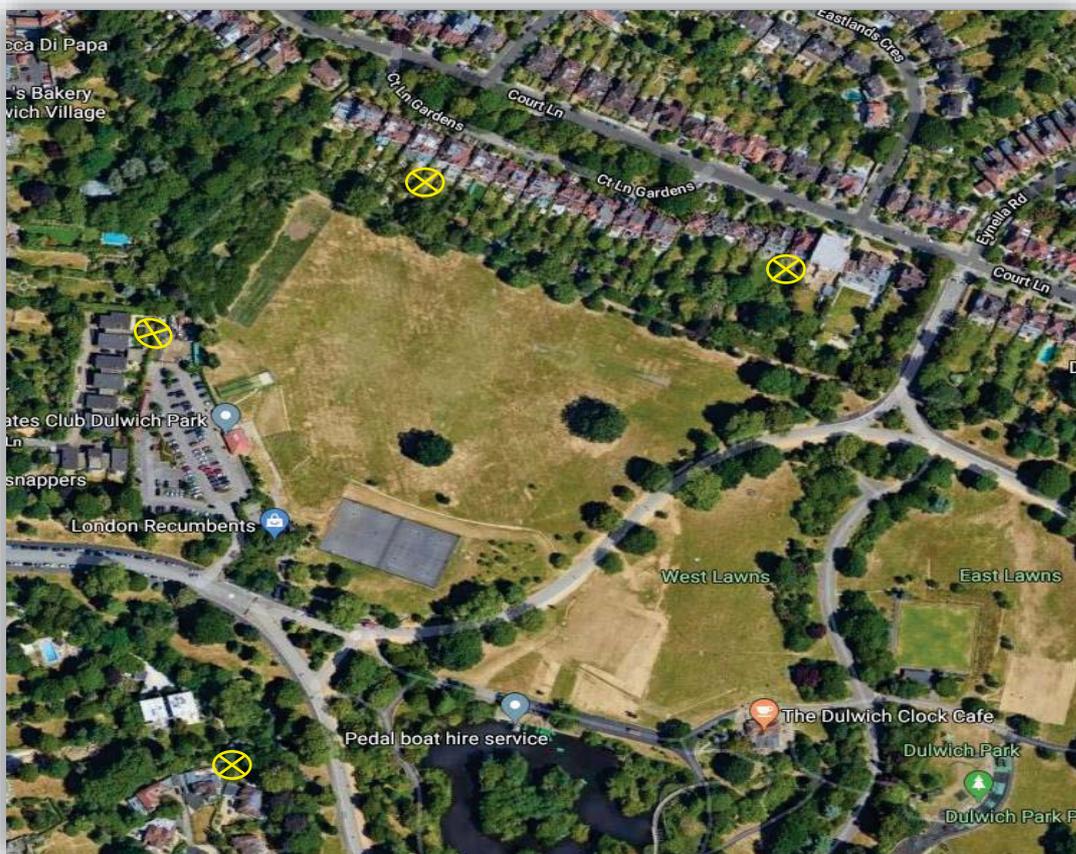
The noise strategy presented above aims to address all the challenges and look to ensure that an acceptable balance is maintained between the needs of the event organisers and the residents.

During the event, Consultants will be onsite for its duration to conduct monitoring, respond to complaints of both the Local Authority and residents and advise accordingly. The relevant controls are identified in this strategy and Joynes Nash will continue to review and update this plan as the event continues to evolve. A final version will be circulated as necessary.

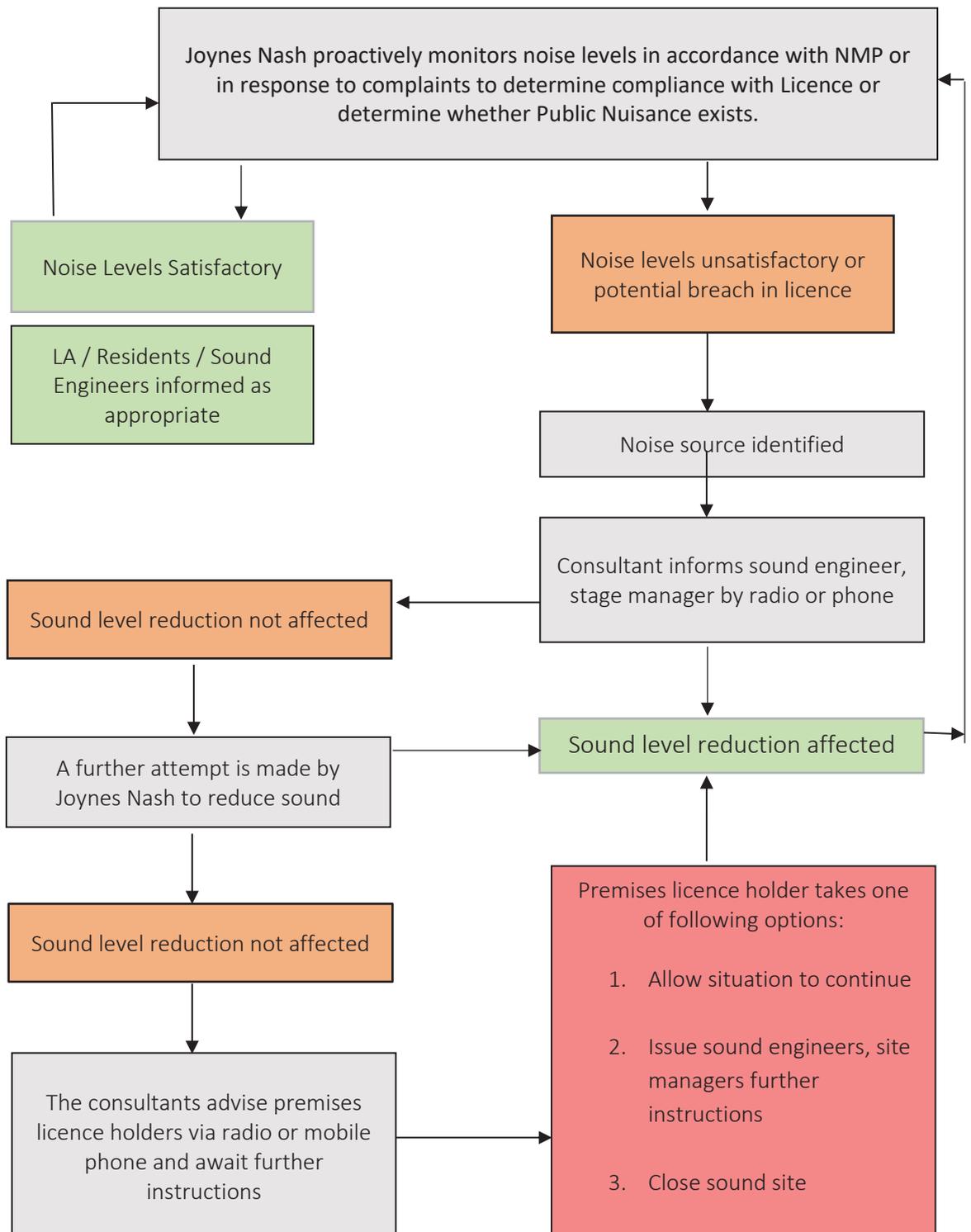
Appendix A – Proposed Event Site Layout



Appendix B – Receptor Locations and Expected Noise Monitoring Positions



## Appendix C – Indicative Noise Response Flowchart



## Appendix C - Contact Numbers and Responsibilities

### Event Hotline Number

TBC

### Licence Holders

TBC

### Venue Management

[REDACTED] [REDACTED] [REDACTED] [REDACTED]

### Noise Consultants

[REDACTED] [REDACTED] [REDACTED] [REDACTED]

## Appendix D – Noise Units

1. Noise is defined as unwanted sound. The range of audible sound is from 0 dB to 140 dB. The frequency response of the ear is usually taken to be about 18 Hz (number of oscillations per second) to 18000 Hz. The ear does not respond equally to different frequencies at the same level. It is more sensitive in the mid-frequency range than the lower and higher frequencies and because of this, the low and high frequency components of a sound are reduced in importance by applying a weighting (filtering) circuit to the noise measuring instrument. The weighting which is most widely used and which correlates best with subjective response to noise is the dB(A) weighting. This is an internationally accepted standard for noise measurements.
2. For variable noise sources such as traffic, a difference of 3 dB(A) is just distinguishable. In addition, a doubling of a noise source would increase the overall noise by 3 dB(A). For example, if one item of machinery results in noise levels of 30 dB(A) at 10 m, then two identical items of machinery adjacent to one another would result in noise levels of 33 dB(A) at 10 m. The 'loudness' of a noise is a purely subjective parameter but it is generally accepted that an increase/decrease of 10 dB(A) corresponds to a doubling/halving in perceived loudness.
3. External noise levels are rarely steady but rise and fall according to activities within an area. In an attempt to produce a figure that relates this variable noise level to subjective response, a number of noise metrics have been developed. These include:

**LAeq** noise level - This is the 'equivalent continuous A-weighted sound pressure level, in decibels' and is defined in BS 7445 [1] as the 'value of the A-weighted sound pressure level of a continuous, steady sound that, within a specified time interval, T, has the same mean square sound pressure as a sound under consideration whose level varies with time'. It is a unit commonly used to describe community response plus, construction noise and noise from industrial premises and is the most suitable unit for the description of other forms of environmental noise. In more straightforward terms, it is a measure of energy within the varying noise.

**LA90** noise level - This is the noise level that is exceeded for 90% of the measurement period and gives an indication of the noise level during quieter periods. It is often referred to as the background noise level and issued in the assessment of disturbance from industrial noise.

**LA10** noise level - This is the noise level that is exceeded for 10% of the measurement period and gives an indication of the noisier levels. It is a unit that has been used over many years for the measurement and assessment of road traffic noise.



## **DOCUMENT 2**

Medical Plan Version 1

Pub in the Park Dulwich 2020 Version 1

Address: Dulwich Park, Dulwich, London, SE21 7EB

Dates:

3rd July -5th July 2020<sub>(inclusive)</sub>



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## 1. Introduction

Remote medical services are to provide medical services for this event.

This medical Plan addresses an event that is held at: Dulwich Park, Dulwich, London, SE21 7EB.

The organisers of this event appreciate that in all considerations, this plan is for the public, participants and contractors. It relates to procedures to be followed in the event of an incident, to produce a planned response in a medical situation.

Tom Kerridge presents Pub in the Park, a laid-back celebration of the very best food, drink and music.

Tom Kerridge is hosting the Pub in the Park series, this was very popular in 2017 in his picturesque home town of Marlow. The festival is all about what a British pub stands for; great food, drink and music, all enjoyed with friends and family.

The production will consist of demonstrations, workshops, and entertainment in the form of an open-air stage with music performers. The production has been set up to be a family friendly and hopes to capture a friendly environment for all alcohol will be served at this event with the risk being "LOW".

### 1.1 Aim

The aim of the Medical Plan is to ensure, so far as reasonable practicable, a structured logistical response in an event of an emergency Incident during the event.

Any agency, discipline or organisation or public present during the event, can report an incident that requires an immediate response from the on-site emergency services.

In the event of a medical incident the chief organiser will be informed, giving as much detail as possible.

Minor injuries will not be reported directly to the organisers but will be documented and this will form part of the post event report. Any serious injury or illness will be directly reported to the chief organiser via an event control which will be staffed during the event.

### 1.2 The Event and the Site

The event has been widely advertised, tickets have been sold to the event with maximum public capacity at the park number of 4000, but the total attendance may be over this which includes the production crew as these are not calculated into the attendance figures.

Dulwich Park is a public park and consist of open grassland, woods, gardens, Children's play areas, water features, cafes and a number of sporting facilities.

The covers 29 hectares and is packed with historic features, exciting facilities and perfect picnic spots.



The area defined as the Event Site will be a ticket area that will be fenced off to segregate the public park areas from the event.

### 1.3 Definitions

**Emergency Ambulance** – this is a vehicle adapted or designed to provide transportation for those ill or injured. These vehicles are marked with livery and are fitted with Blue lights and audible warning equipment.

**Rapid Response Vehicle (RRV)** – a vehicle designed for the transportation of professional emergency medical staff to the scene of an incident. These vehicles can also facilitate transport of seated patients where appropriate. These vehicles are usually marked with livery and are fitted with Blue lights and audible warning equipment. We additionally operate four-wheel drive RRV's for soft ground and non-sealed roads.

**Medical Station-** is a temporary structure / location for the management and treatment of patients whom can be either treated / observed entirely on site or to act as a resuscitation area for those requiring a more intensive level of care. This location can be used as a forward control.

**Paramedic** – A paramedic is an autonomous medical professional who is registered with the HCPC (Health & Care Professions Council). They are often the senior healthcare professional at an accident or a medical emergency. Working on their own or with a team of support staff, Paramedics can administer a wide range of Drugs, treatments and carry out certain emergency surgical interventions, some more speciality paramedics can perform minor surgery such as closing wounds and prescribing medications.

**Nurse-** The nursing role has a broad spectrum from a registered nurse with the Nursing and Midwifery Council whom performs their duties under direction, and the role of Advanced Nurse whom is completely autonomous in their treatment plans.

**Emergency Medical Technician (EMT)** – EMT's are emergency medical service professionals who can provide clinician examination and use certain emergency drugs. EMT's often work either with a Paramedic, first aider or occasionally solo. EMT's are not able to carry out invasive procedures beyond certain diagnostic tests.

**Emergency Doctor** – A GMC registered Doctor with appropriate pre-hospital care and emergency medicine experience / qualifications.

**SIA Security** – Part of the security team for the event and will form part of the provision, to hold a SIA licence holder must have a First Aid certificate as part of the licence.



## 2. Format and duration

The public event takes place over several days, with a small build phase prior to the event RMS will not be providing cover from this phase.

RMS will be providing medical support from 13:00 on the 1<sup>st</sup> event day.

Friday:

- RMS on site opens for 13:00
- Opens for public 18:00
- Closes main site for public 22:30
- Crews Stand down at 23:00

Saturday

Session 1

- RMS on site opens for 11:00
- Opens for public 11:30
- Closes main site for public 16:30
- Crew stand down 17:00

Session 2

- RMS on site opens for 17:30
- Opens for public 18:00
- Closes main site for public 22:30
- Crews Stand down at 23:30

Sunday:

- RMS on site opens for 12:00
- Opens for public 13:00
- Closes main site for public 19:00
- Crew stand down 19:30

### 2.1 Arena

The event takes place inside the cordoned area, an area of the park will have been segregated by fencing to separate the public park from the ticketed event area.

In the ticketed area will be the following:

- Information stalls
- Stalls selling related items
- Bars
- Food stalls
- Demonstration areas
- Open stage

RMS are contracted to the following areas of the production:

- The ticketed area
- Production side of the event



### 3. Provisions

RMS will be on site from the start of production have the following resources in place:

Day	Providing
Friday	1x Ambulance 1x medical tent (provided by event)
Saturday	1x Ambulance 1x medical tent (provided by event)
Sunday	1x Ambulance 1x medical tent (provided by event)

#### 3.1 Medical Treatment Areas

The designated medical treatment areas will be on site to treat persons that require medical attention, this will be used for:

- Walking wounded
- Holding area
- Forward control

An Emergency ambulance will be stationed within the park in a designated sterile area assigned by the production crew. This point will be kept clear with a state of readiness for deployment.

The position of the ambulance allows for easy entrance to the show and exist from the park that will be kept clear of public and equipment.

The floor in the park is soft open ground with sealed roads around the site, within the ticketed area the ground is subject to the weather conditions and may not be assessable to a road vehicle due to bogging. Assessment of the area will be done on the day of the event and a decision will be made by the driver if they would be able to drive onto the site.

If required and the ambulance requires movement, then a secure route will be made utilising security and event staff under caution as public may surround the area.

An internal treatment point will be identified to treat public that require medical attention, this will be located close to the entrance/exit with ease of access.

RMS will be providing cover during the hours of the event and have staff based from these areas.

Each medical point will be equipped with including the ambulance;

- Treatments beds
- Medical gases
- Bandages/dressings/plasters
- Defibrillator
- Diagnostic equipment
- Pharmaceuticals
- Resuscitation equipment
- Blankets



- Treatment beds
- Trauma grab bag
- Paperwork

### 3.2 Emergency vehicles

Vehicles are registered emergency vehicles and are easily identifiable as Ambulances, they are insured to operate under blue light conditions if required.

They will be driven by response IHCD/Rosper/futurequal advanced drivers who have vast experience in blue lights driving.

The vehicles will be situated at locations which will be at strategic points around the site and will be deployed as of when needed, the event organisers responsibility to make sure the egress route is to be kept clear of any obstacle that may delay a quick egress if required.

This point will be:

- Not yet decided

If vehicles are in transit, they will not use visible/audio warning to alert and utilise banksman until clear of any livestock or public.

The vehicles will hold a communication system to stay in contact with the rest of the onsite medical staff.

The vehicles will be equipped with;

- Long boards
- Medical gases
- Defibrillator
- Trauma grab bag
- Splints
- Stretcher
- Blankets
- Diagnostic equipment
- Pharmaceuticals
- Resuscitation equipment
- Single use items
- GPS
- Smoke bombs
- Triage cards (50)



### 3.3 Ambulance Access Route to Event

Production entrance:

Multiple access routes are available to get onto the internal perimeter road, but the main entrance closest road access is at either:

- Eynella Road, SE2 7EA
- Edward Alleyn House Collage Road, SE21 8BG. (appendix 3)

Once on this road several routes onto the event site will be available dependant on the location where an emergency response is required.

If requested, then the best access to the site will be given to ambulance control if a request is made for assistance.

**Emergency Ambulance entrance** (on an emergency as above, a member of event staff will meet and direct emergency vehicles to the required location)

If county ambulance is required, then event control will be informed so that external event services will be able to direct and maintain a sterile route to the intended destination.

Due to access restrictions, ambulances may leave the site via the same entrance and this will be co-ordinated with the event security/arena staff to ensure a smooth exit.

#### Alternative emergency routes

The event has many gates to enter and exit the site, if a different location is assigned then this information will be given to the local ambulance service (AS). The format that this will be given in the following order.

1. Closest Postcode
2. Access via "Road name"
3. Gate number (given from event control)

From the RV point an escort will meet arriving crews and escort them on site, we ask that when onsite vehicles don't use audible devices, and only use hazards.

### 3.4 Transfers

If suitable patients will self-transfer once they have been assessed by a clinician, this will save the onsite resources for more serious incidents.

Emergency transfer services will be requested to AS control to state the circumstances for transport.

If a joint decision between the local AS, RMS has been made to transfer a patient to hospital in a life-threatening condition and delay may cause further harm, the following will happen with the appropriate skill level of clinician to the patient condition.

1. Event control will be informed by RMS staff, event control will:
  - Inform – Security to secure a safe public free passage to an exit point close to the incident
  - Traffic- To halt any production traffic for an efficient route from site and halt traffic if required, act as advice on traffic conditions external to site



-If required will halt show arena activities if exit route will cross the track.

2. Once all has been confirmed from event control has been done then the transfer will commence.
3. On the return of the transfer vehicle event control will be informed and the following will procedure will be put in place:
  - Traffic informed to advise on best route back onsite
  - Security- To escort the vehicle on to site
4. Once all has been confirmed the transfer vehicle will return to a set point. On return of vehicles the reverse information will be given, ambulance returning may have to wait at a standby point until the route is clear.

#### 4. Hospitals

During the Safety Advisory Group (SAG) the closest hospitals will be made aware of the presence of the event.

A number of hospitals surround the event and dependent on the injury, illness and ongoing traffic conditions one of these will be directed too;

- St George's University Hospitals NHS Foundation Trust  
Blackshaw Road, Tooting, London, SW17 0QT

5 miles from event: 30 minutes under normal road speed  
24 minutes under response conditions (Route in appendix 4)

Contact for main reception:

Services: Full Accident and Emergency  
Cardiology  
Trauma centre

- King's College Hospital, Denmark Hill, London, SE5 9RS

3.2 miles from the event: 25 minutes road speed  
20 minutes response conditions

Contact for main reception: 020 3299 9000

Services: Full Accident and Emergency adults and paediatrics  
Cardiology  
Trauma centre

#### 5. Communications

The team leader of RMS will be in direct contact with event control on a designated radio channel and will be informed of any incidents that require medical assistance.



Medical staff will be deployed via our own internal communications system and will report when in attendance.

Mobile phone contact may also be used to contact services. (Contact number in appendix)

On activation of an incident event control will do the following:

- Verify the location of the caller reporting the incident
- Collect any information regarding the incident
- Locate a liner position on the site map
- Log the call
- Contact RMS medical staff and pass the information collected
- When the medic is in attendance they contact control to say so
- Once the medic has assessed the patient (PT), they will give an informative to the nature, treatment and plan. All this information will be recorded, and time logged at control
- If further resources or transport is required control will liaise with the other heads of department and notify when the task has been completed and inform of any information that the medical staff may require.

## 6. Staff

Staff are all professionals within their relative area, recruited from health care backgrounds and rescue services this means that there is a healthy skill basis to cover most eventualities.

All personnel have been DBS checked and inducted into the company utilising a strict compliance regime, they undergo further training in safeguarding and General Data Protection Regulation (GDPR).

Personnel are covered by medical malpractice insurance for up to 10 million pounds which is underwritten by Lloyds to practise their medical trade.

All personnel will have personnel radio to be used to deploy or update situations.

Prior to the event RMS staff have been sent a briefing sheet that outlines the event and expectations for the production, Prior to shift staff will be briefed on any new developments for the event and can do a site walk.

### 6.1 Staff resources

<b>Days:</b>	<b>Providing:</b>	<b>Comments:</b>
Friday Saturday Sunday	<ul style="list-style-type: none"> <li>• 3x Medical personnel</li> <li>-1x Paramedic</li> <li>-2x EMT</li> </ul>	



## 7. Operations

RMS provide medical cover in the confines of the event venue and within the staff the roles will be:

- Team Leader
- Treatment area
- Crash Team
- Ambulance standby

Medical staff will be mobile and fixed in the treatment area.

They will deploy medical teams from this location and log the incident and call upon further resources if required.

### 7.1 Crash Team

will be appointed to support the full site and respond to medical emergencies, if called upon Crash Team members will assemble at designated point close to the incident and will be briefed on route via radio as information becomes available.

Crash team equipment will be ready packed and stored on the ambulance which will be stationed between the collecting ring and main show area.

The Crash Team will be staffed by members of the onsite crew and will be assigned their roles prior to their shifts.

<b>Role</b>	<b>Names</b>	<b>Contact Number</b>	<b>Duty Times</b>
<b>Paramedic</b>			
<b>EMT</b>			

Crash team kit

- Defib
- Medical pack
- Medical Gases

### 7.2 Foot patrol First Aid

RMS medical staff will routinely be roaming the site and will carry a lightweight response pack.

Other foot patrol will be SIA security and will cover

- Production area
- All ticketed public areas

They will contact event control and then RMS medics will attend.



### 7.3 Staff relief breaks

RMS will relieve staff for regular breaks throughout the duty times, staff will break within the confines of the event ground and will adopt a mode of

- Emergency standby – this is a mode when staff can be recalled back to duty with no warning to assist with incident or periods of high demand.

Breaks will be organised by the TL and ensure that all treatment points are staffed whilst breaks are had.

### 7.4 Night time cover

Non-required

## 8. Major Incident Deployment

Majority of events are considered as low risk, the potential for a large scale or major incident when there are large volumes of participants, spectators, audience or a mixture of all, cannot be ignored.

A major incident can be defined as:

*"Any incident where the location, number, severity or type of live casualties requires extraordinary resources"*

This occurs when the number of live casualties is greater than the first aid and medical resources are available to treat them.

### 8.1 Roles & Responsibilities

The statutory responsibility for dealing with a medical major incident is the responsibility of the local NHS Ambulance Service as defined in the Civil Contingencies Act 2004.

In the unlikely occurrence of a mass causality then these resources will be requested to assist with operations and will come under the direction of RMS until a Bronze commander from AS is appointed.

During the event, there will be other organisations that also have a medical response these are

- Event staff (first Aid)
- Security
- Members of the public that have identified themselves as Health Care Professionals (credentials will be checked prior to pt contact and will work with RMS team member)

They will be asked to report to Forward Control for deployment if required and may be assigned to assist with the operations.



The event may put an interim Bronze Commander but will not be able to command the deployment of the onsite medical services due to lack of knowledge of the systems used. If this is the case the RMS TL will assist with this level of command for emergency treatment coordination only.

A forward control will be created using structures already assembled as a base for medical operations, the location of the forward control will be determined on the location of the incident and will be dependent on access.

In the event of an Emergency or Major Incident declaration, RMS shall with AS coordinates the medical arrangements under The Commanders of Bronze Control.

If a mass incident is declared RMS staff will be assigned their role the roles are determined by skill level, this plan is for when the full resource is in place.

- Incident Triage 1<sup>st</sup> sift = 1x EMT
- Treatment stage 2<sup>nd</sup> sift = 1x Paramedic
- Transfer to treatment area = 2x Marshalls/Security
- Priority Treatment area = 1x EMT
- Emergency Transfer crew = Local ambulance service
- Non-Priority Treatment area = 1x SIA First Aid
- \*Bronze Commander at Forward Control = AS

\*RMS will assume this role until AS are ready to assume command, after handover has been completed then RMS resources will fall under the command of AS and utilised where assigned.

METHANE as in JRcALC for reporting a Major incident, this will be done via the 999 system

Approaching an unresponsive patient with no obvious injury  
1.2.3 system

1. Pt- approach as normal
2. Pt's – approach with caution
3. Pt's – further investigation required don't approach until reasons known

M	Major Incident
E	Exact Location
T	Type of Incident
H	Hazards
A	Access and Egress routes
N	Number of Casualties
E	Emergency services required

On declaring a major emergency RMS will pass this information to the local emergency services.

## 9. Incidents

If an incident occurs and a casualty requires care, then we will treat onsite and call for a transfer if required.

AS will be informed and given contact details to key members of medical staff so that a line of communication will always exist.

If a 999 is placed by a non-event organiser - event control should be kept informed and kept up to of all such incidents as far is as reasonably practical.



If county Ambulance services are requested, then they will be given details of where to access the event ground (RVP points). A member of event staff will meet the oncoming vehicles and will instruct of how to get to the incident site/forward control.

Event marshals and security will keep a clear path for ease of access

All treatments will be documented in a Patient Report Form/Minor Injury form and kept in a secure location. A log will also be kept on any large-scale incidents that may require a handover to other services to give a history of events.

To ease the pressures on local services RMS will perform minor surgery where appropriate by trained staff, this will include.

- Wound cleaning
- Wound closure
- Removal of foreign body objects where safe to do in the confines of the event

Incidents that occur within the event site will be dealt with in situ until safe to remove the causality to a safe and more desecrate area. If the incident is off a sensitive nature or will be time heavy, then the production will adopt the following:

- Remove the lights from the show ground and direct them into the crowd so reducing visibility
- Deployment of dignity screens
- Make announcements on delays and may evacuate if required

#### Other onsite First Aid Services

- SIA security service

#### 9.1 Fatality plan

In the unforeseen circumstances that a fatality is reported, RMS will deal with the incident and call in the local resources AS to Recognition of Life Extinct (ROLE).

If non-suspicious circumstances exist, RMS will attempt to remove the individual to provide dignity and to reduce spectator exposure.

Circumstances that are suspicious or the deceased is unable to be moved, then visual screens will be deployed with access to the area by key services. Logs will be kept and where required and a video of the scene to be presented to investigation services on arrival.

It is up to the organisers to evacuate the effected part and maintain a sterile scene, the organiser may decide to close the event.



## **10 Other operational circumstances**

### 10.1 Lost Children

RMS will NOT adopt a lost child holding point, this is due to holding up the medical resources, if a lost child is reported information will be directed to security staff.

If a lost child is reported, then the child will be taken to the event staff for them to act under their policy.

### 10.2 Vulnerable persons and welfare

Any vulnerable persons that present to the medical team will be documented and will be passed onto the appropriate service.

RMS will not be adopting a welfare service for this event.

### 10.3 Public disturbance

If altercations breakout within the event, it will be up to the event to ensure that the scene is safe for the medical team to assess those that may require our services.

RMS has a zero tolerance on aggression to its staff whether it be verbal or physical, if identified then centre staff will be called upon to remove the person/persons presenting a threat.

RMS staff will be instructed to stand down until the threat has been neutralised.

### 10.4 Evacuation procedure

If an evacuation is required from:

- Fire
- Suspicious circumstances
- Weather related considerations
- Other circumstances

RMS will proceed with evacuation taking key equipment and meeting at RVP that will be decided at the time.

If possible, vehicles will be removed to still provide a transfer service.

The full site evacuation plan is available from the ESMP and the conditions that RMS will follow these directions

### 10.5 Extended working hours

RMS have provided quotes for the hours that have been forecasted, if required then these hours may be extended to assist with an ongoing service to unforeseen delays.



#### 10.6 Medical emergencies outside the confines of the event

RMS has a duty to treat any members of public that require medical intervention, this extends from the perimeter of the event.

If a reported incident is made via any route of communication, then RMS must respond to these if made aware of. This will reduce the services from within the ticketed area and any persons asking for assistance must make this decision wisely.

#### 10.7 Increase in expectant numbers

If attending numbers increases it is up to the organisers to inform the TL of RMS, as additional resources may be required, RMS has standby medical staff with a 2-hour call time if called upon.

#### 10.8 Dangerous practises

RMS has a duty to report any dangerous practises to the chief organiser of the event, these will be logged by RMS in our decisions book, if the dangerous practises cannot be resolved in house then RMS has a duty to report the incident to the appropriate services.

If the dangers present an immediate risk to RMS, then they will be removed from these until the threat is resolved.

#### 10.9 Soft ground access

RMS drivers will assess on the day of the event and decide if the ground is stable enough to support RMS emergency vehicles, if unable to a decision will be made in conjunction with the production to either secure the ground or relocate vehicles.



Appendix 1:

Phone number:



## Appendix 2 Insurance



## Combined Liability Schedule

Broker	West Craven Insurance Services Ltd		
Unique Market Reference	B0775UEB37419		
Policy Number	BFO1964-1901		
Policyholder	Remote Medical Services Ltd		
Registered Address	51 Freshfields, Spindletree Avenue, Manchester, M9 7HQ		
Business	Patient Transfer and First Aid Work		
Period of Insurance	09 April 2019	to	08 April 2020 (both days inclusive)

Line Size	100%	
Premium	GBP	
Insurance Premium Tax	GBP	
Total amount payable	GBP	
Wording applicable	BPL LP 05/18	

## Employers' Liability

## Limit of Liability

Bodily Injury	Any one occurrence	GBP 10,000,000
Asbestos	Any one occurrence	GBP 5,000,000
Terrorism	Any one occurrence	GBP 5,000,000

## Deductible/Excess

1 Employers Liability	GBP	-	Excess
-----------------------	-----	---	--------

**Minimum Premium** The insurance provided by this Section is subject to a 100% minimum and deposit premium

## Endorsements Applicable

None

## Public and Products Liability

## Limit of Liability

Public Liability	Any one occurrence	GBP 5,000,000
Products Liability	Any one occurrence and in the aggregate in the Period of Insurance	GBP 5,000,000
Pollution	Any one occurrence and in the aggregate in the Period of Insurance	GBP 2,000,000
Terrorism	Any one occurrence and in the aggregate in the Period of Insurance	GBP 2,000,000

## Deductible/Excess

1 Public Liability - TPPD	GBP	500	Excess
2 Public Liability - TPI	GBP	-	Excess
3 Products Liability	GBP	500	Excess

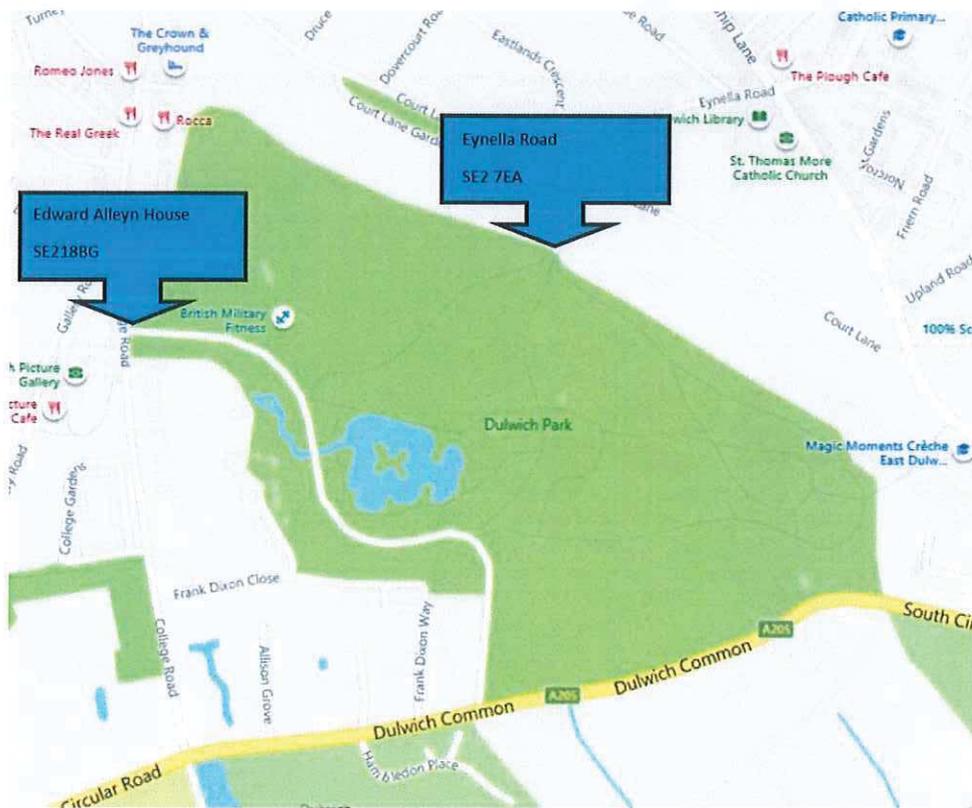
**Minimum Premium** The insurance provided by this Section is subject to a 100% minimum and deposit premium

## Endorsements Applicable

L015 - Medical Malpractice Exclusion

Sections	Operative	Adjustable	Declaration Linked
Employers' Liability	Yes	Yes	
Public & Products Liability	Yes	Yes	

### Appendix 3 Access to site



Appendix 4 - Route to hospital  
St Georges



Kings collage



# IN THE PUB PARK

brand·events

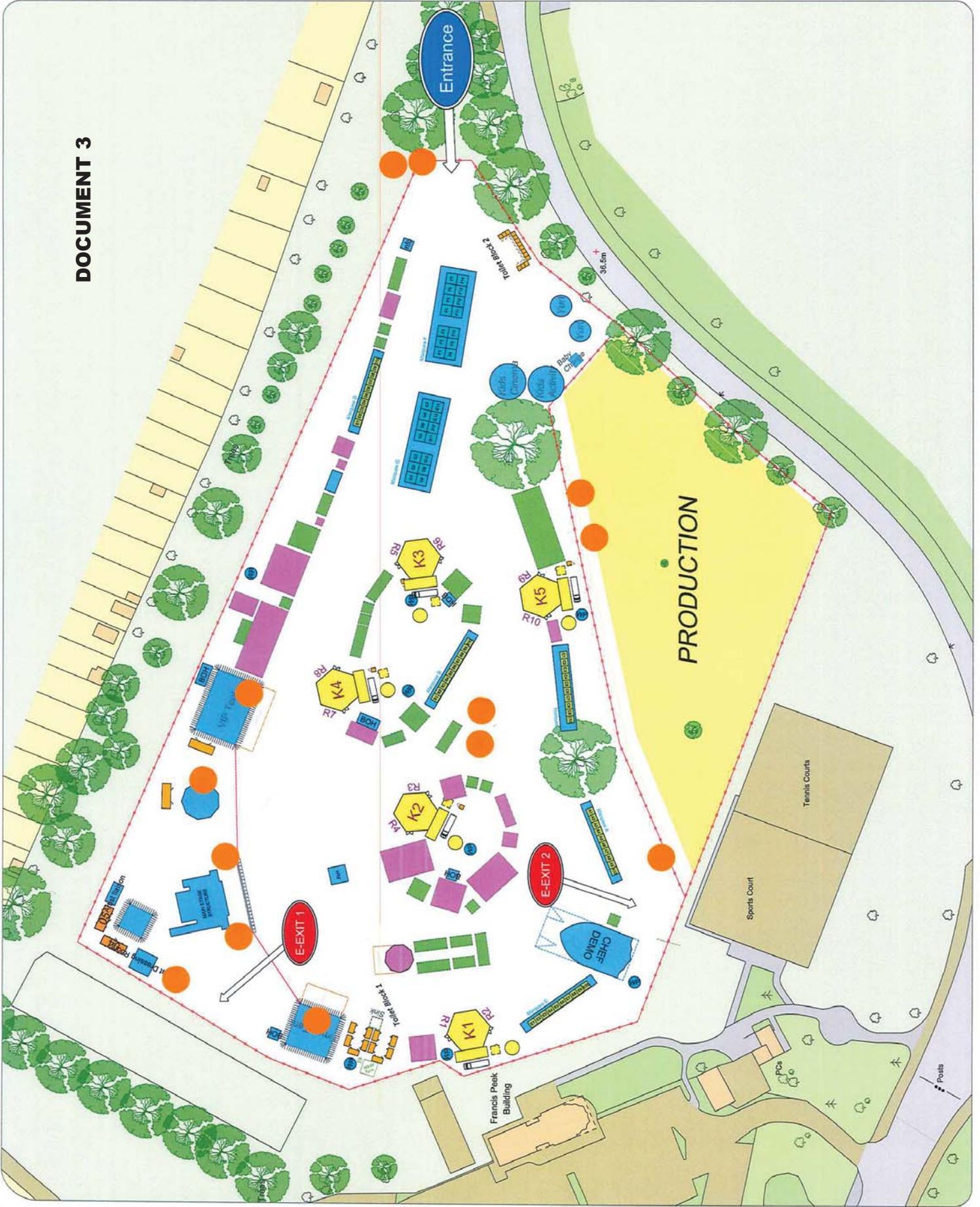
KEY

	Cabins
	Kitchen
	Artisan Stall
	Shopping Village
	Marquee
	Saddlespan
	Space Only
	Stage
	PAF
	Toilet Block
	Generator
	Trackway
	Fencing
	Water Line/ Water Point
	Main Entrance
	Emergency Exit

Proposed Security Positions

Event	PIIP2020 Dulwich
Plan Title	Overview
Date & Version	V1   10.11.19
Scale	1:1000
Drawn By	EVENT SITE DESIGN

DOCUMENT 3





## NOTICE OF DECISION

### LICENSING ACT 2003: PUB IN THE PARK, DULWICH PARK, COLLEGE ROAD, LONDON, SE21 7EB

#### 1. Decision

That the application made by Brand Events TM Limited for a premises licence to be granted under the Licensing Act 2003 in respect of the premises known as Pub in the Park, Dulwich Park, College Road, London SE21 7EB be granted in part as follows for one three day event in 2020 with the following hours:

- Friday 3 July 2020: 17:00 to 23:00
- Saturday 4 July 2020: 11:00 to 23:00
- Sunday 5 July 2020: 11:00 to 19:30
  
- Live Music to conclude at 22:30 on Friday and Saturday and 19:00 on Sunday.
- Sale of alcohol to conclude at 22:15 on Friday and Saturday and 18:45 on Sunday.

#### 2. Conditions

The mandatory conditions, the conditions from the current operating schedule the conditions agreed with the environmental protection team, the licensing authority and the conditions as agreed by the sub-committee, all listed below, shall apply:

1. That no later than six months prior to the proposed dates of the event taking place: the premises licence holder shall notify all responsible authorities and the Southwark safety advisory group (SAG) of their intention to hold the event and the proposed date(s) it is to be held.
2. That no later than 120 days prior to the event taking place: the premises licence holder shall consult with council highways and police with regard to his proposals for traffic management, security and stewarding
3. That no later than 90 days prior to the event taking place: the premises licence holder shall submit draft copies of the event management plan to SAG for consultation
4. That no later than 35 days prior to the event taking place: the premises licence holder will submit final copies of the event management plan and any subsequent changes must immediately be brought to the attention of SAGE.
5. That during the week immediately prior to the event and if requested to do so: the premises licence holder shall provide access to the event site to any member of SAG or other responsible authority for the purposes of a site inspection and confirmation of compliance with the event safety management plan. All events shall be planned and managed by experienced professionals with a track record of large-scale outdoor public events and food event production.
6. That the premises license holder undertakes liaison and attendance at meetings as required with SAG representatives, enforcing agencies and similar.

7. That the appropriate fencing shall be installed around the event site perimeter to restrict access and to create safe working areas - as well as defining the limits of the licensed premises.
8. That a comprehensive risk assessment be produced for the licensed premises.
9. That a schedule of all licensed activities be produced.
10. That all necessary safety related documentation from third party suppliers is collated and reviewed.
11. That a detailed event safety management plan (ESMP) is produced.
12. That entry to the event will be restricted to those with a ticket/wristband only.
13. That the numbers of people on the site/licensed premises shall be regulated and monitored.
14. That all events shall be given suitable lead time to ensure proper scheduling, appointment of reputable contractors etc.
15. That there be the provision of suitable food hygiene facilities such as:
  - hot and cold hand wash facilities
  - cold stores
  - food hygiene inspections
  - storage spaces
  - cleaning regimes
  - cleansing schedules
  - food management systems.
16. That sanitary facilities, hand wash toilets etc shall be provided in accordance with respective national guidance.
17. That a final version of the detailed site layout plan, showing clear ingress and egress routes, audience circulation areas, welfare, medical facilities etc shall be produced.
18. That a clear method of communication is established between all key personnel on site in the event of a minor and major incident.
19. That there shall be facilities for use by less abled patrons such as toilets and access routes.
20. That designated parking areas shall be established and managed by experienced traffic management providers.
21. That there shall be site cleansing operations in order to manage litter in site and to provide staff, waste receptacles etc and to ensure a large build up of waste on site is not permitted.
22. That the organisers shall ensure that detailed contingency and cancellation policies and procedures are in place for each session.

23. That there shall be an engagement of competent and experienced security company who shall provide a detailed crowd management plan depending on the size and nature of the event session.
24. That there shall be the provision of event control operation to oversee the safe management of the event and to coordinate resources and contingencies in the event of an incident.
25. That there shall be the provision of competent and experienced stewarding and security personnel.
26. That there shall be a provision for SIA accredited staff at key points to carry out specific jobs, namely bar areas, eviction etc.
27. That items of contraband shall be removed from patrons and a chain of custody agreed with local police.
28. That there shall be advanced liaison with police to identify any trends/intelligence which may surround a particular group or audience profile.
29. That there shall be a list of all persons evicted from the event site will be logged and handed over to the police if required.
30. That the specific alcohol and drugs policies produced by PitP be communicated out to all relevant staff.
31. That a general assessment of the site shall be carried out and its suitability as a venue confirmed.
32. That there shall be numerous escape routes afforded throughout the event site and into places of relative safety.
33. That enclosed venues shall be subject to specific fire risk assessments.
34. That there shall be engagement of competent suppliers and service providers.
35. That there shall be engagement of experienced safety advisors.
36. That the proposed site shall provide an ample footprint for the proposed content and activities.
37. That seating shall be provided through a mixture of temporary seating and installations plastic furniture and or picnic bench style provisions.
38. That all temporary structures and other major infrastructure elements shall be subject to a formal sign off by a competent person prior to use of opening.
39. That the installation, distribution and sign off to temporary electrical systems shall be carried out by a competent professional contractor.
40. That there shall be the provision of appropriate medical and welfare facilities, which are clearly signed and staffed for the duration of the session/event.
41. That there shall be access to fresh and tested drinking water for working personnel and members of the public.

42. That a detailed fire safety assessment shall be produced to ensure all necessary controls are in place and monitored throughout the event period.
43. That access to potentially hazardous areas shall be restricted from members of the public and unauthorised personnel.
44. That the location of significant buried services shall be established and communicated to the relevant personnel.
45. That all generators and other electrical/technical areas shall be accessible by technical crew, contractors and event staff only.
46. That the appropriate warning signage shall be prominently displayed to advise of potential hazards on site.
47. That a suitable and sufficient front of stage barrier shall be installed and signed off by a competent person
48. That the lighting levels throughout the event site shall be set to allow patrons to clearly navigate their way around the site.
49. That any non-essential vehicle movement shall not be permitted on site during the public opening period. Any essential vehicle movement shall be carried out using a banksman.
50. That all production and/or servicing vehicles shall use the back of house and production roads..
51. That no alcohol shall be served in glass vessels\* and patrons shall not be permitted to bring glass onto site (with the exception of managed taster sessions, master classes, and VIP enclosures).
52. That weather monitoring shall take place during the build, event and break periods and appropriate contingency plans (predominantly for high winds, lightning and heavy rains) shall be in place.
53. That there shall be a noise management plan and propagation tests shall be produced and carried out for each session.
54. That there shall be a dedicated noise complaint line during key events for local residents to contact if noise levels become a nuisance.
55. That the position of direct lighting (e.g. tower lights) shall not be in such a way which affects local residents but must be balanced to provide adequate and suitable lighting levels for navigation in and around the site.
56. That there shall be no build up of litter or waste anywhere out of the event site or on local highways.
57. That the event shall take all steps to minimise the effect on the environment where possible

58. That patrons shall be encouraged to share transport and use public transport to minimise disruption and environmental impact.
59. That there shall be consultation undertaken with local residents via engagement groups and the council wherever possible.
60. That there shall be a traffic management plan to minimise impact on local surroundings and facilitate ready access to and from the event site.
61. That every effort shall be made to prevent pollution of any watercourse.
62. That no under 16s shall be permitted on site without a responsible adult.
63. That no under 16s shall work at the licensed site unless a suitable and sufficient risk assessment has been carried out and all control measures effectively implemented.
64. There shall be a provision of DBS accredited personnel on site.
65. That the Challenge 25 rule for the sale of alcohol shall be adopted for the event.
66. That any films shown shall have appropriate age certification and theatre shows etc with adult content will be clearly advertised.
67. That any persons believed to be drinking under age shall be intercepted by security personnel and the alcohol disposed of.
68. That the closure times and the provision of transport links shall take account of the need to prevent young and vulnerable persons leaving the site without means of reaching their destination
69. That the capacity at the event shall not exceed 4,999 persons. 3,500 of which will be ticketed paying visitors.
70. That single use plastics shall not be used during the event.
71. That any construction, waste collection and other event related activities shall take place between 08:00 and 18:00.
72. That the tower lights shall be turned off by 23:15 on Friday 3 July and Saturday 4 July 2020.
73. That litter picks shall take place every 30 minutes around the site and periphery with the last pick taking place upon the departure of patrons.
74. That there shall be marshals at the bus stops and to guide people to the train stations.
75. That there shall be toilets near the exit.
76. That during the provision of licensed entertainment, a suitably qualified acoustic consultant shall:
  - carry out regular checks to monitor the sound level at the closest noise sensitive location(s) to the premises

- shall ensure that the sound level of the entertainment does not cause a public nuisance in the vicinity of the premises at the/those location(s).
77. That noise levels shall not exceed the predicted noise level of 67dB LAeq (15 minute checks) (free field) at any residential receptor.
  78. That PitP Dulwich shall ensure compliance with noise level is assessed by LAeq (15 minute) monitoring periods which shall be synchronised with current time to allow independent assessment\verification (i.e. 12.00, 12.15, 12.30 etc.).
  79. That there is a written record of sound level checks which shall be kept and shall contain details of:
    - the time, date and location of each check;
    - the person who undertook the check; and
    - any actions taken as a result of the check.

Each check shall be signed in the record by the person who made the check. The monitoring record shall be kept onsite and made available to officers of the police or council upon request.

80. That the applicants shall ensure that noise level at the stage(s) is kept within the overall control of the acoustic consultant at all times.
81. That the premises licence holder shall make sure that a telephone complaint number shall be published to the local community which shall enable direct contact with the event team at all times during the event when necessary.
82. That all resident complaints shall be investigated at the time and a record of actions taken and made available to the local authority.
83. That Sessions 1 (Friday), 2 and 3 (Saturday) of live music to be limited to 150 minutes. Session 4 (Sunday) to be limited to 190 minutes. This is to reflect the fact that 4 music acts with play at session 4 (Sunday session).
84. That there shall be fewer patrons dispersing from the Court Lane gate compared to the other gates.
85. That the event shall be ticketed only.
86. That there shall be an appointed manager at any facility selling alcohol who must have a personal license.
87. That there shall be no drinks served in glass containers at the event, with the exception of the wine and beer tasting areas whereby drinks will be permitted in the VIP area in glass receptables and security personnel will ensure that no one shall be permitted to leave these areas with their drinks in the glass.
88. That no drinks in opened containers shall be allowed outside the premises.
89. That the accommodation limit of the premises shall not exceed 4,999.
90. That the event is run in accordance with the Event Safety Management Plan V8 (version PitP-2019 ESMP V8 dated 5/8/2019); The Dulwich – 2020 Crowd

Management Plan- V2 (version PitP-DW-CMP-V2 dated 08/01/20) and the PitP-Dulwich-2020-Drugs Policy(version PitP-DW-Drugs Policy V1.

### 3. Reasons

The reasons for the decision are as follows:

The sub-license committee had full regard to the submissions heard on both the 10 January 2020 and 21 January 2020. The meeting was adjourned on 10 January 2020 so that further material could be provided to the committee in support of the application.

The licensing officer presented his report to the licensing sub-committee and confirmed that all further documents received had been handed to all parties. The licensing officer also observed on the 10 January that although there had not been conciliation some conditions had been agreed between the environmental protection team (EPT) and the applicant. On 21 January 2020 the licensing officer advised that although there had not been conciliation conditions had been agreed between EPT and the applicant and the responsible authority for licensing and the applicant.

The licensing sub-committee heard from the applicant who advised they had over 20 years experience hosting outdoor events, priding themselves on working with local communities, authorities and stake holders. It was noted that the applicant engaged leading experts in all fields to ensure the protection of areas in which they work and the promotion of the four licensing objectives.

The applicant went on to state that Pub in the Park (PitP) is in its fourth year, with 13 events having been successfully held in parks. They added that PitP is a pleasant experience for all ages, celebrating good food, drink and music.

With regards to the application the applicant noted that it sought an annual license and was willing to cap ticketed visitors at 3,500 per session in the first year to tease out any challenges.

The applicant discussed policies to ensure protection to children through both the ticket sale process and at the event. It was noted that a stringent alcohol management plan and a Challenge 25 policy would be in operation.

The applicant advised that there would be marshals briefed in their specific area and in relation to dispersal. They further advised that there would be radio links so that any incidents could be quickly responded to.

With regards to the environment, the applicant noted they did not allow single use plastics, that there would be regular litter picks and they would work closely with the park warden to ensure minimal damage and disruption to the park. They advised that they would use track on the ground to protect the park from vehicle movements and to minimize the risk of damage to the park grounds.

The applicant maintained that the event would benefit the local community, that they would promote the four licensing objectives and that they would maintain the condition of the park by working closely with others. The applicant further stated that they did not anticipate dispersal issues as they believed that patrons would walk to the event or use public transport. However, the final position would be finalised following ticket sale data. The applicant also stressed that their aim is not to disrupt the park or the local community and that they wanted to work with them to ensure they can come back on an annual basis.

The licensing sub-committee noted written submissions from other persons, all of whom were objectors. The representations objecting to the application are concerned that significant noise nuisance, crime and disorder, endangerment of public safety and risk to children are likely to arise as a result of the proposed event.

The licensing sub-committee then heard from four other persons who had submitted objections to the application, being parties 1, 2, 3 and 4.

Party 1, on behalf of the Dulwich Society, noted concerns over restricting the area of park which could be used by all members of the public over a 10 day period. They were also concerned about noise nuisance from both the event itself and users, especially on the houses closest to the park. They also advised on their concerns about parking, public transport and the park car park being used for taxi pick up/drop off. Further concerns raised related to safety and security given the crowds and possible drunken behavior.

Party 2 noted they had just moved to Dulwich from another area of London in search of a quiet life. Party 2 also raised concerns over noise nuisance. However, Party 2 had particular concerns around crime and disorder, observing that it is synonymous with alcohol consumption. Further concerns over the safety of children given the numbers of people, increased traffic/congestion, dangers caused in the park during the construction and deconstruction of the site were also raised.

Party 3 advised that Dulwich Park is unique with houses coming right up to the park's perimeter. They advised that they had concerns about public nuisance, prevention of crime and disorder and public safety. They also raised concerns about the increase in the number of people in an already busy space and the impact large numbers of people who had been drinking may have on the area.

Party 4 similarly referred to the noise and the detrimental impact the event would have on the park and other park users. Party 4 further raised concerns over the heightened risk of crime and disorder such an event might bring.

The licensing sub-committee considered the level of objection raised by the local community, particularly in relation to the duration for which the license was granted, if granted at all. They also considered that the applicant is reputable, has previously delivered Pub in the Park events in numerous park locations as well as other large-scale events. The committee noted that the applicant has agreed to numerous conditions to minimise disruption to the local community.

Furthermore, the applicant agreed conditions with the licensing responsible authority and EPT (in addition with SAG) demonstrating their commitment to reduce any negative impact on the community and the environment, which includes (amongst other things) working with the parks warden and plans to protect the grass, statutes and other key aspects of the park and the impact from noise be reduced from implementation of stringent noise testing at 15 minute intervals and the implementation of a hotline on which complaints can be made.

The licensing sub-committee are therefore of the view that Pub in the Park would, ultimately be a pleasant and family friendly food and music festival. However, the licensing sub-committee still had some concerns about the impact of the event.

The licensing sub-committee gave consideration to the applicant's application for an annual premises license. Despite the applicant's willingness to adhere to conditions imposed by the licensing sub-committee and the responsible authorities the sub-committee were also mindful of the concerns raised by the local community. As such, the licensing sub-

committee determined a license for 2020 would be most appropriate as this would enable any necessary changes for a future application to be made should issues arise

In reaching this decision the sub-subcommittee had regard to all relevant considerations and the four licensing objectives and considered that this decision was appropriate and proportionate.

#### **4. Appeal rights**

The applicant may appeal against any decision:

- a. To impose conditions on the licence
- b. To exclude a licensable activity or refuse to specify a person as premises supervisor.

Any person who made relevant representations in relation to the application who desire to contend that:

- a. The licence ought not to be been granted; or
- b. That on granting the licence, the licensing authority ought to have imposed different or additional conditions to the licence, or ought to have modified them in a different way

may appeal against the decision.

Any appeal must be made to the Magistrates' Court for the area in which the premises are situated. Any appeal must be commenced by notice of appeal given by the appellant to the justices' clerk for the Magistrates' Court within the period of 21 days beginning with the day on which the appellant was notified by the licensing authority of the decision appealed against.

Issued by the Constitutional Team on behalf of the Director of Law and Democracy.

Date: 21 January 2020



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**LICENSING SUB-COMMITTEE DISTRIBUTION LIST (OPEN) MUNICIPAL YEAR 2019-20**

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